

EVENLEY VILLAGE HALL - HIRE AGREEMENT

- 1.1 Date(s) required:
Hours required From.....To.....(Including prep. and clearing up time)
- 1.2 Evenley Village Hall authorised representative.....
Name.....Tel No.....
- 1.3 Hirer.....
Address.....
.....email:.....Tel No.....
- 1.4 Hire Fee: £.....
- 1.5 Premises: Whole of Hall / Small Meeting room only (delete as appropriate)
- 1.6 Purpose of Hiring.....

Evenley Village Hall has a Premises Licence authorising the following regulated entertainment and licensable activities at the following times

The performance of plays)	
The exhibition of films)	Monday to Thursday 10.30 to 23.45
The performance of live music)	
The playing of recorded music)	Friday & Saturday 10.30 to 02.00
The performance of dance)	
Making Music)	Sunday 12.00 to 23.45
Dancing)	
Entertainment similar to the above)	

Evenley Village Hall does NOT have a licence for the following activities: Indoor sporting events, boxing or wrestling entertainment, the provision of food/drink after 11pm or watching TV excluding DVD's. **Evenley Village Hall does not have a television licence therefore you must not plug in any device to access TV or live on an online TV service. If you intend to sell alcohol you MUST inform Tony Stevens Tel: 01280 702861** before applying for a Temporary Events Notice as the number of licensed events are restricted. **It is your responsibility to obtain the Temporary Events Notice from South Northants Council.**

1. The Hirer agrees with the Village Hall to be present (by its authorised representative, if appropriate) during the hiring and to comply fully with this Hire Agreement.
2. It is hereby agreed that the Standard Conditions of Hire together with any Special Conditions of Hire contained in the Schedule shall form part of the terms of the Hiring Agreement.
3. None of the provisions of this agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed by Evenley Village Hall authorised representative.....Date.....

Signed by Hirer:.....Date.....

Insurance (Please pay particular attention to 7a & 7b in the Schedule of Standard Terms & Conditions)

It is the hirers responsibility to leave all contents in its allocated place, this includes the tables and chairs to be returned as found.

**OCCUPANCY OF THE HALL BY THE HIRER WILL BE SEEN AS ACCEPTANCE OF THIS HIRE AGREEMENT, THE CONDITIONS OF HIRE AND THE UNDERSTANDING OF THE SCHEDULE OF STANDARD CONDITIONS OF USE.
YOUR ATTENTION IS DRAWN TO THE RISK ASSESSMENT AND HEALTH & SAFETY POLICY WHICH CAN BE FOUND IN THE RED FOLDER IN THE KITCHEN**