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Date: 26<sup>th</sup> September 2017  
To: All parish councillors  
From: Cathy Knott, Clerk to Evenley Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Evenley Parish Council at Evenley Village Hall, 1 The Green, Evenley, Northamptonshire, NN13 5SQ on **Monday 2<sup>nd</sup> October 2017** at 7:30 pm when the under mentioned business will be transacted.

## AGENDA

- 84/17 To receive and approve apologies for absence
- 85/17 To receive and approve for signature the minutes of the meeting of the parish council held on 18<sup>th</sup> September 2017
- 86/17 To note any matters arising from the minutes not included on this agenda for report only
- 87/17 To receive declarations of interest related to business on the agenda
- 88/17 Finance:
  - a. Financial statement
  - b. To note payments received
  - c. To consider invoices to be paid
  - d. Annual audit; to approve the end of year accounts and to note the external auditors report
  - e. To approve a further transparency fund application
- 89/17 To receive updates and recommendations from planning representatives
- 90/17 To receive updated registers of interests
- 91/17 To approve and adopt the memorial bench policy
- 92/17 To further discuss the arrangements to organise an annual meeting to decide on a unified goal with interested groups in the community
- 93/17 To confirm flag flying dates
- 94/17 To receive an update on the pre-submission draft Local Plan part 2 consultation briefing session
- 95/17 To receive an RAF Base update
- 96/17 To accept councillors reports on the following areas:
  - a. Allotments  
*Planting fruit trees on empty plots*
  - b. Pocket Park (NH)

- c. Street Lighting (SB)
- d. Village Hall (JPB)
- e. Website (MB)
- f. Village Green and Trees (CE)
- g. Newsletter (CE)

97/17 Correspondence received

98/17 Councillor questions

99/17 Public Participation session (Members of the public are invited to address the council through the chairman)

100/17 Close

*Cathy Knott*

**Cathy Knott**  
**Clerk to Evenley Parish Council**

**Please note, this is a public meeting and you may be filmed, recorded and published.**

**Copies of all council papers are available for download at [www.evenleypc.org.uk](http://www.evenleypc.org.uk)**

The financial statement, planning information and other documents relating to the agenda can be found on the village website – [www.evenleypc.org.uk](http://www.evenleypc.org.uk)