



**EVENLEY**  
PARISH COUNCIL

www.evenleypc.org.uk

**Minutes of the Meeting held at The Red Lion, Evenley Museum, on  
Thursday 14<sup>th</sup> April 2016 at 5.30 pm**

Present: Nic Hamblin (NH), Jean Morgan (JM), Cathy Ellis (CE), Lisa Proffitt (LP), Mike Baul (MB) – arrived at item 4).

1) Apologies

- Jeff Peyton-Bruhl, Spencer Burnham.

2) Declarations of interest

- Nothing to declare.

3) To agree appointment of new clerk including salary and start date

The appointments committee interviewed Cathy Knott on 6<sup>th</sup> April. Cathy is currently parish clerk and RFO for Westbury Parish Council. She passed her CiLCA in June 2015. Only one reference has been received so far but the reference was very good. The second reference will be obtained soon. It was proposed and agreed to match her hourly rate with Westbury Parish Council at £11.50 plus £9 per month office allowance with other consumables and mileage to be reimbursed. The hours will be 30 hours per month plus year up to 10 hours additional per month in the first year to be reviewed as it is believed that the workload will be high due to the number of issues to be dealt with. Cathy has experience of working with the Westbury Village Hall committee and applying for lottery funding so her experience will be very useful. Cathy's start date will be 25<sup>th</sup> April. Job description to be reviewed. The council would like to thank the clerk for her professionalism and hard work, particularly over the last 6 months.

4) To complete and approve the annual governance statement for the 2015/16 audit

- The governance statements were read, completed and duly signed.

5) To complete and approve the annual return figures for the 2015/16 audit

- The annual return figures were approved and completed and the form duly signed.

6) Planning applications received – SNC have stopped sending paper copies of the applications which makes it difficult to review the larger applications. **Action: Clerk to request that SNC send out the paper copies asap in order for the PC to respond in the required timeframe.**

S/2016/0737/FUL	Hawthornes, 8 Bicester Hill, Evenley. Single Storey Extension to Side, Pitched Roof to Garage.
S/2016/0773/FUL	College Farmhouse, Boughton Terrace, Evenley. Re-building and single storey extension to barn.
S/2016/0791/MAF	RAF Croughton. Erection of operational buildings and associated development including access road, car parking area, external plant, hard and soft landscaping, hardstanding areas and infiltration basin.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

7) Planning decisions received

S/2015/3074/FUL	Robinia Farm, Church Lane, Evenley. First floor extension remove existing hallway linking the main house and the games room/barn to the rear of the property, replacing it with a single story extension.	Approval
S/2016/0063/TPO	St George's Church, Church Lane, Evenley. TPO-003-1987 -9 Lime trees. - Works to trees as per the schedule of works	Approval
APP/Z2830/D/15/3136990	The Barn, Church Lane, NN13 5SG	Appeal Allowed

Meeting ended 6.15 pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_