

Parish Office
10 Orchard Place
Westbury
Northamptonshire
NN13 5JT

Telephone: 01280 308580
E-mail: clerk@evenleypc.org.uk
Web: www.evenleypc.org.uk



Date: 11th May 2018
To: All parish councillors
From: Cathy Knott, Clerk to Evenley Parish Council

Dear Councillor,

You are hereby summoned to the annual meeting of the Parish Council at Evenley Village Hall, 1 The Green, Evenley, Northamptonshire, NN13 5SQ on **Monday 21st May 2018 at 7:30 pm** when the under mentioned business will be transacted.

AGENDA

- 51/18 To elect a Chairman for 2018/19 and receive the Chairman's declaration of acceptance of office
- 52/18 To receive apologies for absence and welcome
- 53/18 To elect a Vice Chairman for 2018/19
- 54/18 To formally accept Cllr Sue Rickett's declaration of acceptance of office and register of interests
- 55/18 To receive and approve for signature the minutes of the meeting of the parish council held on 19th March 2018
- 56/18 To note any matters arising from the minutes not included on this agenda for report only
- 57/18 To receive declarations of interest related to business on the agenda
- 58/18 **Finance:**
 - a. Financial statement
 - b. To note payments received
 - c. To consider invoices to be paid
 - d. Renewal of insurance and consideration of the offer to tie in for three years
- 59/18 **Governance:**
 - a. To receive the Internal Auditor's Report
 - b. Annual Governance and Accountability Return 2017/18
 - To consider and approve Section 1, the Annual Governance Statement
 - To consider and approve Section 2, the Accounting Statements
- 60/18 **GDPR compliance:**
 - a. To appoint the Northants CALC DPO Service as the council's Data Protection Officer
 - b. To adopt the Data Map
 - c. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
 - d. To adopt the Privacy Notices
 - e. To receive completed Security Compliance checklists from all councillors
 - f. To note that the council is already registered as a Data Controller with the ICO

- 61/18 To adopt the new Model Standing Orders (April 2018)
- 62/18 Streetlights – resolve to seek the Secretary of States approval for borrowing
- 63/18 To report back on the public meeting held on 4th April to discuss the planning application for a shop, butchers and education area at Cloisters Farm
- 64/18 To receive updates and recommendations from planning representatives
- 65/18 To receive an update on the purchase of land - the Green, School Lane from South Northants Homes
- 66/18 To review the controlled communications protocol
- 67/18 To receive updates on the emergency plan and the community assets register
- 68/18 To accept councillors reports on the following areas (if there is anything to report):
- a. Allotments (CR)
 - b. Pocket Park (CR)
 - c. Street Lighting (SB)
 - d. Village Hall (JPB)
 - e. Website (MB)
 - f. Village Green and Trees (CE)
 - Village fete 1st September
 - Mowing
 - g. Newsletter (CE)
 - h. Hs2 & Highways (SB)
- 69/18 Correspondence received
- 70/18 Councillor questions
- 71/18 Public Participation session (members of the public are invited to address the council through the chairman)
- 72/18 Close

Cathy Knott

Cathy Knott
Clerk to Evenley Parish Council

Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.evenleypc.org.uk

The financial statement, planning information and other documents relating to the agenda can be found on the village website – www.evenleypc.org.uk

Councillor attendance for Ordinary meetings only for the municipal year April 2018 – March 2019

Chair CE 1/1, Cllr JM 1/1, Cllr JPB 1/1, Cllr MB 1/1, Cllr SB 1/1, Cllr CR 1/1