

Minutes of the meeting of Evenley Parish Council held at Forge Coffee Shop on Monday 21st September 2020 at 7.30 pm

Present: cllr Spencer Burnham (SB), chairman Cathy Ellis (CE), cllr Jean Morgan (JM), vice chairman Jeff Peyton-Bruhl (JPB), cllr Charles Reader (CR), Cathy Knott (CK) clerk and one member of the public.

116/20 To receive apologies for absence and welcome

Apologies accepted from cllr Sue Ricketts (SR). The chairman welcomed everyone to our first face-to-face meeting in six months.

117/20 To receive and approve for signature the minutes of the virtual meeting of the parish council held on 13th July 2020. The minutes were approved and signed.

118/20 To note any matters arising from the minutes not included on this agenda for report only
All matters have been dealt with or are on the agenda.

119/20 To receive declarations of interest related to business on the agenda
None received.

120/20 Finance:
a. Financial statement
b. To note payments received
c. To consider invoices to be paid

Account	£
Community	21,282.22
Business Saver	22,512.52
National Savings	5,833.36
TOTAL	49,628.10

Payments received since the last meeting	£	
Deposit for Sasparilla's refunded (VE Day cancelled event)	162.50	
South Northants Council (second half of the precept)	10633.50	
Invoices paid since the last meeting		VAT £
Wave (Anglian water for allotments)	15.46	0
Media Tribe (website accessibility updates)	315.00	0
Linnell Bros (kissing gate for footpath AK2)	255.81	51.16
SNAST (neighbourhood watch annual subscription fee)	20.00	0
C.Knott (salary August)	540.80	0
HMRC (tax August)	5.20	0
C.Knott (clerk expenses August)	110.38	9.50
PKF Littlejohn (external audit fee)	300.00	60.00
SSE (streetlight electric) direct debit	105.38	5.26
Invoices submitted for approval		
C. Knott (salary)	541.00	0
HMRC (tax)	5.00	0
C. Knott (expenses)	143.89	27.31
Barbara Osborne (PAYE service)	66.00	0
PWLB (streetlight loan) direct debit	1,750.05	0
British Gas (electricity on the Green) direct debit	0.57	0.02

SSE (streetlight electric) direct debit	93.25	4.65
Blackforge Art (village sign. To be reimbursed by HS2 Community grant)	4,110.00	822.00

d. Annual audit; to approve the end of year accounts and to note the external auditors report

PKF Littlejohn have completed their review of the annual governance and accountability return (AGAR) and a notice of conclusion has been put on the noticeboard and website. There were no matters raised by the external auditor.

121/20 To receive updates and recommendations from planning representatives

S/2020/0303/FUL	change of use from agricultural land to a dog training area, increase height of fence to 1.52 m and hard standing area for vehicle parking. Location: land north of Cottesford Road, Evenley	EPC: No objection SNC: consults dispatched
S/2020/0431/FUL	Single Dwelling. Location: land east of Windrush, 23 Church Lane, Evenley	EPC: objection SNC: APPROVED
S/2020/0673/FUL	Single storey side extension and new proposed rooflight on south east elevation. Location: Manor Cottage, 6 Church Lane	EPC: no objection SNC: APPROVED
S/2020/0860/FUL	Single storey rear extension. Location: 3 Lawyers Close	EPC: no objection SNC: APPROVED
S/2019/1808/FUL ref: APP/Z2830/W/20/ 3251649	Change colour of windows and door to Stiffkey blue from white. An appeal has been made to the Secretary of State against SNC's decision to refuse to grant permission. Location: Evenley Stores	EPC: objection SNC: with the Secretary of State
S/2020/0999/FUL	Variation of condition 2 - to alter the roof material of proposed garage from slate roof tiles to rosemary roof tiles. Location: College Farmhouse, Boughton Terrace	EPC: no objection SNC: APPROVED
S/2020/1029/FUL	Construction of two radomes, antennas & associated security system components incl. lighting. Location: RAF Croughton	EPC: no objection SNC: site visit complete
S/2020/1112/ADV	Add one internally illuminated star logo. Location: Unit 6 Mercedes-benz Grand Prix Ltd, Reynard Park Brackley	EPC: no objection SNC: APPROVED
S/2020/1109/MAR	Variation of condition 1 of S/2019/1471/MAR and 0996/MAO Location: Radstone Fields Phase 3, Brackley	EPC: no objection SNC: site visit complete
S/2020/1238/FUL	A new occasional road access to house, proposed drop kerb and new gate. Location: Glencarrig, 44 Broad Lane, Evenley	EPC: no objection SNC: consults dispatched
S/2020/1265/TCA	Prunus Cerasifera (T1) - removal of branch due to rot and decay and reduce crown to prevent recurrence. Location: The Gatehouse 25 Church Lane	For information only
S/2020/1293/PA	Determination as to whether prior approval is required for change of use from light industrial to a dwelling house in respect highways, contamination and flooding. Location: Old Farm Buildings, Buckingham Road, Evenley, NN13 5LX	EPC: no objection SNC: site visit complete
S/2020/1438/FUL	Single commercial building providing 3 B1/B8 units with trade counters. Location: land west of Oxford Rd, Evenley	EPC: no objection SNC: consults dispatched
S/2020/1530/TC	T1 Green Beech 5m crown reduction. Location: Evenley House, 22 Church Lane, Evenley	For information only
S/2020/1533/FUL	Single storey rear extension. Location: The Old Dairy, Astwick Barns, Buckingham Road, Evenley	EPC: cllr JM to visit neighbouring properties SNC: consults dispatched

Action: JM

122/20 To report back on the Little Brook Ward meeting

The draft minutes have not yet been received (it is hoped to have them for the next meeting). Chairman CE reported that it had been an interesting meeting; Rebecca Breese gave an informative report and Aynho Parish Council had some good ideas including a village survey and wildflower verges.

123/20 Co-option – to consider applications from interested parties

The vacancy was promoted over the Summer but there has been no interest. It was agreed to leave it for now (unless anyone gets in touch) and wait until the May elections next year.

124/20 To discuss updates for the village website and agree on a budget

The chairman advised that she and the clerk had met with Caroline Cavey (Media Tribe's designer) over the Summer with a view to updating and revamping the website. The clerk circulated the updates discussed along with costs (£850). Caroline has also supplied a quote to manage the website going forward (the design aspect) to keep it looking its best.

Two other quotes were also sought from Wordpress designers but it was agreed that overall we are happy with our current website. Councillors unanimously agreed to spend £850 to make the changes and the clerk will confer with Caroline about future management of the site.

Action: CK/CE

125/20 To discuss the viability of applying for funding to install electric car charging points

Councillors unanimously agreed that this is something we need to consider going forward but agreed that more research and information needs to be gathered before taking it any further. We will keep a watching brief.

126/20 To nominate councillors to attend the (online) 2020 Northants CALC Conference on Saturday 3rd October 10am to 1pm (theme will be Health & Wellbeing)

It was agreed that councillor JM will provisionally attend.

127/20 To provide a response to the 'Planning for the Future' consultation

It was agreed to wait for Northants CALC's briefing paper before responding. Cllr JM suggested contacting Andrea Leadsom, Rebecca Breese and John Townsend to seek their views.

Action: CK

128/20 To organise a village tidy up

Chairman CE advised that RAF Croughton have offered their help with this; however, it was agreed that due to the current climate we should wait until the Spring.

129/20 To discuss South Northants Active Travel Route initiative proposal

It was agreed that although we are supportive in principle of this initiative, as Evenley is peripheral to the route we should concentrate on other priorities at this stage.

130/20 To accept councillors reports on the following areas (if there is anything to report):

- a. Allotments (CR) – as we have a waiting list now, the clerk has contacted all tenants to make sure they are happy and still able to manage their plots going forward. A bench has been relocated to the allotments from the Green.
- b. Pocket Park (CR) – a trailer has driven into the hedge but hasn't left too much damage. Cllr CR will trim the hedge next week.
- c. Street Lighting (SB) – one additional light will be installed on Broad Lane next to the chicane. There has been a delay due to Covid-19 but it is hoped this will be actioned as soon as possible. The new column for the light in Lawyers Close is still being discussed.
- d. Village Hall (JPB) – The village hall is once again taking bookings (providing that hall users agree to follow strict COVID19 protocols). The committee has made changes to the facilities available to users and has introduced changes to the cleaning regime.
- e. Website – see item 124/20.
- f. Village Green and Trees (CE) – the hand-painted 'no parking' signs are being made. The post for the new village sign (funded by the HS2 Community Environment Fund) has been installed (thank you to all who helped). The sign is being delivered on Friday and will be erected over the weekend. The signage on the corner has been decluttered. Litter is still causing an issue and the bins are very well used and are often overflowing. Further discussions over the lumps have been held as cricketers have advised that it doesn't affect the game and adds to the character of the Green. SB has advised costs would be circa. £1000 to remove them; councillors unanimously voted to leave the lumps but to treat the grass with fertilizer (as discussed previously) either this month or in the Spring. They felt the money would be better spent on renovating/protecting the edges and also replacing some of the older bollards on the corners.
More tree stakes are needed on School Lane Green. **Action: SB/CE**
- g. Newsletter (CE) – we hope to publish the next one during October/November.
- h. HS2 & Highways (SB/CE) – A notice of early works from Finmere to Greatworth has been received. The clerk will circulate it via village email and has put it on the village website at:
<http://www.evenleypc.org.uk/home/noticeboard/hs2-notice.html>
- i. Local government reorganisation – cllr JM attended the NALC Zoom LGR Q&A session on 18th September where she asked about the equalisation of council tax levels, and of discounts for eg single person occupancy (which currently range from 8.5% to 35% across the three parts of the future West Northamptonshire). Council tax levels will be equalised within the first eight years of WNC, but as things currently stand, council

tax discounts need to be equalised from 1st April 2021. A consultation will take place in October regarding these issues.

Other updates include:

- The shadow council has now appointed all permanent officers (more information can be found at: <https://futurenorthantswest.org/2020/09/09/four-senior-appointments-proposed-for-west-northamptonshires-future-unitary-council/>)
 - The chairman of the Children's Trust has resigned; it is due to be set up from 1st November 2020.
 - There is a review of the 3,500 buildings and pieces of land belonging to the Police, Fire, health and local government.
 - The Highways contract is being retendered, and Kier WSP currently have a temporary contract; there has been a change to monitoring arrangements, with relevant staff retransferred back to NCC.
 - The 5-year land supply situation has been clarified, with any Northampton deficit remaining with that area.
 - The Electoral Commission is very insistent that elections must take place on 6th May 2021, with contingency plans being devised to deal with the Covid-19 situation at the time.
 - The Northampton local cycling & walking infrastructure plan consultation is open until 23rd October. More information can be found at: <https://northamptonshire.citizenspace.com/place/cycling-and-walking-infrastructure/>
- j. St. George's Church – nothing to report.

131/20 Correspondence received

- Request to hold a concert on the Green – councillors decided this would be too risky at the current time.
- Request for a street sign for Mixbury Road – South Northants Council have agreed to install a new sign at the junction with Bicester Hill.
- Broad Lane flooding issues – reported on fix my street (<https://fixmystreet.northamptonshire.gov.uk/>) and Northants Highways.
- Shooting incident August 2020 – this was reported to the Police. The clerk circulated a village email so residents were aware and a post was put on the village Facebook page.
- Notice of book release - 'Manors Maketh Man' written by Derek Blunt is about manors and estates in Northamptonshire. A limited edition will be on sale soon. Please contact Derek if you would like a copy (£20 including postage/delivery) at derekfblunt@gmail.com / 01604 845101.

132/20 Councillor questions

The clerk has made contact with the owner of Evenley Hall who has agreed to cover installation costs for the new gate to replace a stile on footpath AK1.

A gate has been delivered to Evenley Wood Garden (who are also covering installation costs) to go on footpath AK2. This will make these footpaths more accessible. To help with this project it was agreed to purchase 100 repeater waymark discs as Northamptonshire Highways isn't able to supply them at the current time. **Action: CK**

Cllr SR has reported that the odour coming from Gateridge Farm has been exceptional recently. It was agreed that the clerk should write to SNC's environmental department requesting to see Whites permit to make sure everything is in order. **Action: CK**

133/20 Public Participation session (Members of the public are invited to address the council Through the chairman)

A member of the public asked why the village mowing takes place on a Thursday, the same day as bin day. He also asked if Forge Coffee Shop had commercial bins as this could help with the litter issue on the Green.

134/20 Close

The meeting closed at 9.50 pm.

The minutes of a council meeting are a public record of who attended and the decisions that were made.

The next meeting will be held on Monday 19th October at 7.30 pm – further details will be available nearer the time.

Signed: Cathy Ellis

Dated: 19.10.2020