



EVENLEY
PARISH COUNCIL

www.evenleypc.org.uk

**Minutes of the Annual Meeting of the Parish Council held at Evenley Village Hall,
on Monday 15th May 2017 at 7:30pm**

Present: Mike Baul (MB), Spencer Burnham (SB), Cathy Ellis (CE), Nic Hamblin (NH), Jean Morgan (JM), Jeff Peyton-Bruhl (JPB), Cathy Knott (CK) Clerk and 22 members of the public.

30/17 To elect a chair for 2017/18

Jean Morgan advised she was standing down and asked for nominations for chair. It was proposed by cllr NH, 2nd cllr SB, that Cathy Ellis be elected as chairman of the council for the year. This was unanimously agreed.

Jean Morgan thanked fellow members for all their support, saying we have worked well as a team and achieved a lot since she had become chair in October 2015. Jean also thanked CK, saying it had made a huge difference to the council having a qualified and effective clerk.

31/17 To receive the chair's declaration of acceptance of office

Cllr CE signed the declaration of acceptance of office.

32/17 Apologies and welcome

Apologies were received from Lisa Proffitt (LP). Chair CE welcomed everyone to the meeting.

33/17 To elect a vice chair for 2017/18

It was proposed by cllr LP (via email), 2nd cllr MB, that cllr Jeff Peyton-Bruhl be elected vice-chair for the year. This was unanimously agreed.

34/17 To receive the vice chair's declaration of acceptance of office

Cllr JPB signed the declaration of acceptance of office.

35/17 Declarations of interest

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda

None received.

36/17 To receive and approve for signature the minutes of the meeting held on 27th February 2017

The minutes were agreed and signed. Richard Gibbons comments (via email) were noted.

37/17 Matters Arising

CK has sent the flag artwork to Paul Crompton.

At the request of residents, the public participation session has been moved to the end of meetings for a trial period, using the same structure.

CK has submitted an SNC community grant application for street lights. The panel meeting is scheduled for 22nd May to consider the application.

38/17 Finance

a. Financial statement

b. Payments received

c. Approval of invoices for payment

Account	Balances as at 12.05.17
Community	£10,887.58
Business Saver	£15,337.94
National Savings	£ 5,718.44
TOTAL	£31,943.96

RECEIPTS since 27.02.17		
31.03.17	Interest	2.00
13.04.17	Precept (1st half)	9,918.00
25.04.17	Allotment rent (Greig)	54.60
26.04.17	allotment rent (Simpson)	26.79
03.05.17	Dickens newsletter fee	60.00
02.05.17	VAT refund	865.10

Payments made since 27.02.17		
04.03.17	Newsletter delivery costs x 3	75.00
09.03.17	Hire of Aynho Village Hall for pre-app meeting	14.00
31.03.17	Unity Trust (bank service charge)	18.00
03.04.17	Cathy Knott (salary)	638.50
03.04.17	Cathy Knott (expenses)	158.80
03.04.17	NCALC (training)	34.00
03.04.17	Evenley Village Hall (hire)	30.50
03.04.17	SLCC (annual membership fee)	69.50
03.04.17	Delivery of Annual Parish Meeting Invitations	25.00
03.04.17	Texprep (printing costs for APM invitations)	37.80
03.04.17	Anglian Water (Allotments)	4.03
03.04.17	Evenley Village Hall (hire)	37.00
10.04.17	ICO (data protection annual fee)	35.00
10.04.17	CPRE (annual fee)	36.00
12.04.17	NALC (LCAS registration fee)	60
02.05.17	EON (street lights electric)	360.54
02.05.17	NCALC (annual subscription & internal audit fee)	465.63
02.05.17	C. Knott (expenses)	68.4
02.05.17	C. Knott (salary)	517.5
02.05.17	Media Tribe (website annual fee)	126
15.05.17	Evenley Village Hall (April hire)	34.25
15.05.17	Aylesbury Mains (new light opposite Red Lion)	1813.45
15.05.17	Came & Company (Annual insurance fee)	604.65
15.05.17	Northamptonshire ACRE	35.00
15.05.17	Cllr Jeff Peyton-Bruhl (flag costs)	23.56
15.05.17	James (refreshments for Annual Parish Meeting)	43.92

39/17 Councillor responsibilities

Chair CE advised that we need a councillor responsible for highways going forward in order to be able to apply for Hs2 funding towards a possible chicane on Broad Lane. The councillor responsible will chair a highways committee closely liaising with Brian Sinclair and other members (to be finalised at the next meeting).

Cllr SB agreed to the role. Cllr JM advised she would be happy to sit on the committee and cllr's JPB and MB agreed to support when necessary.

It was agreed to ask cllr LP if she would take on the role of tourism.

Chair CE and vice chair JPB will take over the clerk's appraisal.

A discussion ensued regarding a planning representative. It was agreed to form a committee as dictated by the standing orders, addendum 1, comprising of the vice chairman and between 3 to 5 other councillors.

The committee shall undertake all planning roles and functions and make recommendations to the council.

All other responsibilities remain the same.

CK will update the list and publish the information on the website and notice board.

Action: CK

40/17 Warden responsibilities

Chair CE advised that all wardens are happy to continue with their roles until April next year.

We have recently had two new grit bins installed. Thank you to Brent Douglass and RTT UK for donating them to the village. The bins are private for use on the public highway and will be maintained by the parish council (with support from RTT UK). CK will formally write to thank him.

Eric Millard resigned as the village correspondent warden last year and this position is vacant. Cllr NH suggested that cllr LP may be interested in taking this on as she works closely with the press. **Action: CK**

41/17 Speedwatch

Chair CE thanked Mike Boshier for all his work as speedwatch coordinator and advised that the latest report was on the website. If anyone would like to volunteer for the role of coordinator or would like further information, please contact the clerk (clerk@evenleypc.org.uk). It was agreed to advertise the post in the next newsletter.

42/17 Proposed land transfer, School Lane

Following a discussion on the background of proposed transfer of land on School Lane, as shown in the plan (addendum 1); in order to be able to maintain the land properly and add to the scene with trees & plants, cllr JPB proposed to purchase the land from South Northants Homes for the sum of £1.00 and all councillors unanimously agreed. **Action: CK**

43/17 Police ward visit

Stephen Mold, the police and crime commissioner for Northamptonshire, will be visiting Croughton village hall on Friday 9th June between 1.30 and 3.00 pm. If anyone has any comments, concerns or questions, please let the clerk know in advance. All villagers are welcome to attend.

44/17 Clarification of village confines

Cllr's JPB, JM & CE attended a local plan update briefing in April (addendum 2). At the briefing, it was advised that village confines across the district are being updated and will be included in the draft for consultation which will be available to the public in June.

Regarding the allocation of sites, everything that has gone before has now been scrapped and a new system is in place (LOAN – local objectively assessed housing need), which means it is likely that no new village sites will be allocated in the plan, as the need for local housing has been met by developments in Brackley and Towcester. Richard Gibbon's comment "does the parish council respect the confines" - chair CE responded, yes of course it does, but it is not up to us.

The consultation will be announced in June and will be available online. Residents should make their comments directly to SNC.

Cllr JM advised of the following dates:

- 12th June Meeting of the cabinet
- 14th June Meeting of the planning policy regional strategic committee
- 26th July Consultation begins
- 20th September Consultation ends

Cllr MB asked chair CE to clarify the next steps as a parish council. CE responded that the parish council will communicate with parishioners encouraging them to submit their comments directly to SNC and the parish council will respond independently as a council. Members of the parish council will be available to offer support with responses if required and details will be available on the website & notice boards.

45/17 Councillor reports:

a. Allotments (LP)

Cllr LP reported (via email) that there are three half plots available to rent. She will advertise in neighbouring villages and has been in touch with Brackley Allotment Association again.

b. Pocket Park (NH)

Cllr NH has had a good meeting with Merrick Loggin.

c. Street Lighting (SB)

CK reported that a new street light (no.14) has been installed opposite the Red Lion and the old one has been disposed of. The meeting to determine the outcome of the grant application for support with streetlighting costs will take place on 22nd May.

d. Village Hall (JPB)

Cllr JPB advised on the date of the AGM as 12th June.

e. Website (MB)

Cllr MB advised that the calendar has a lot more information on it now. Please contact the clerk if you would like to add details of any local clubs or events.

f. Village Green and trees (CE)

Chair CE has received a lot of positive feedback regarding the daffodils advising that more will be put around the village subject to Evenley Matters funding. As the picnic bench is so popular, CE suggested EPC purchase another one. Cllr MB proposed we ask the cricket club for a contribution. EPC will also contribute and we will ask Evenley Matters for the remainder. All councillors unanimously agreed to this proposal. **Action: CE/CK**

CE reported that benches need to be renovated (in conjunction with families known to us). Cllr's NH, JPB and SB volunteered to help with this work.

Wooden planters will be installed on Friday (weather permitting) at the entrance to Broad Lane and Bicester Hill. They will be fixed to the ground.

g. Newsletter (CE)

Chair CE reported that she will start collecting items for the summer newsletter during the first week in June with a view to publishing at the end of June. Please let CE know if you would like to include something.

46/17 Planning updates & applications

S/2017/0073/FUL	Variation of condition 5 S/2016/1844/FUL to use natural roofing slates Location Astwick Farm Cottages Buckingham Road	EPC: No objection Approved by SNC
S/2017/0638/MAF	Proposal New Elementary, Middle and High (EMH) School at RAF Croughton to replace the existing school within a secure US Department of Defence establishment. The school will accommodate 468 K12 students on a school site that will also include external playing fields. Location RAF Croughton Croughton Northamptonshire Brackley NN13 5XP	EPC: No objection Gone to Committee Decision
S/2017/0622/LBC	Replace 7 no. existing windows with heritage slimline wooden double glazed windows Location 48 The Green Evenley NN13 5SH	EPC: No objection SNC Approved
S/2017/0639/FUL	Proposal Replace existing single storey rear extension with new single storey extension Location 28 Church Lane Evenley NN13 5SG	EPC: No objection SNC Approved
S/2017/0692/FUL	Proposal Single Dwelling Location Windrush 23 Church Lane Evenley NN13 5SG	EPC: Objected SNC Approved
S/2017/0858/MAR	Application for the approval of reserved matters for phase 3 of (S/2010/0995/MAO An urban extension comprising up to 1000 new homes	EPC: no objection Amendments received
S/2017/1018/MAR	Application for the approval of reserved matters for phase 2.1 of S/2010/0995/MAO. An urban extension comprising up to 1000 new homes.	EPC: no objection SNC site visit complete by case officer
S/2017/1064/SCO	Scoping opinion for the proposed development comprising of the erection of four poultry sheds. Location: Evenley Poultry Farm, Barley Mow Farm, Buckingham Road, Evenley, NN13 5SB	Comments to be submitted by 19/5
S/2017/1146/FUL	Single storey rear extension Location: 26 Broad Lane, Evenley, NN13 5SF	Comments to be submitted by 26/5
S/2017/1105/FUL	Single storey rear extension & garden room Location: Parsons House, Charlton Road, Evenley, NN13 5LJ	Comments to be submitted by 26/5

S/2017/1257/LBC	Listed building consent to replace single glass panels from windows with heritage grade double glazed units, new beading and repaint Location: 22 The Green, Evenley, NN13 5SQ	Comments to be submitted by 02/06
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47/17 Correspondence received

A letter has been received from 8 girls asking EPC to consider a proposal to put a netball post on The Green. Councillors do not object in principle but need more information. CK will arrange a meeting to discuss. **Action: CK**
 An email has been received from Richard Gibbons regarding the pre-application meeting. CK has responded.
 An email has been received from Sarah Gilbert regarding the proposed development behind Rudgeway. Cllr JPB has agreed to talk this through with her to allay her fears. **Action: JPB**
 An email has been received from Eric Millard regarding councillor's conflicts of interests. CK has responded.
 Two new grit bins are now in situ (see item 40/17).
 Road closure notices & letters for Broad Lane week beginning 22nd May have been circulated.
 Best Village Community Competition. Judges visited last Friday and were shown around the village by Kay Baul. Thank you to all who were involved; they received a great reception. This was a good example of co-operation between EPC and ERA. We will find out the result in July.

48/17 Councillor Questions

Cllr SB advised there is a lot of dog waste around the village. It was agreed this should be a newsletter item.

49/17 Public Participation session

(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.)

Virginia Crowe voiced her concerns over the pre-application meeting EPC had with developers but has been reassured by comments made during items 42/17 and 44/17.

Chair, CE asked if anyone has any future concerns regarding parish council business, to please speak with her at the time and she will do her best to address them.

Chris Hart voiced his concerns over comments made by Deputy Commander, Lt Col Marc Galler from RAF Croughton during the Annual Parish Meeting, regarding the amount of personnel moving to the area over the next few years. Chair CE advised that they are ready for the influx saying there are a large number of vacant properties in Caversfield and many will be housed in Bicester, with some employees living on the base as well as the surrounding towns and villages.

Joyce Stevens commented that she felt the parish council tax item in the Spring Newsletter was misleading as EPC stated the precept had not been increased for the last ten years.

Chair CE advised this was referred to in January's minutes, the statutory record.

Buddy Jell commented that EPC are doing a great job. She is very pleased with the new light and The Green is looking lovely. She also expressed her thanks to EPC for moving the village hall light to the opposite side.

Jess Chruch advised that SNC has approved the application for a proposal single dwelling on Church Lane despite over 20 objections, including the parish councils'.

The meeting closed at 9.10 pm

Addendum 1 Plan of land, School Close

Addendum 2 Notes of the Local Plan update with South Northamptonshire Council planning officers.

Evenley Parish Council emphasises its commitment to condemn any form of racism, intolerance, bigotry, bullying or xenophobia.

Should you experience any hate crime please call 101 and report it to the Police.

The minutes of a council meeting are a public record of who attended and the decisions that were made.