

Minutes of the virtual meeting of Evenley Parish Council held via Zoom on Monday 15th February 2021 at 7.30 pm

Present: cllr Spencer Burnham (SB), chairman Cathy Ellis (CE), cllr Jean Morgan (JM), vice chairman Jeff Peyton-Bruhl (JPB), cllr Charles Reader (CR), cllr Sue Ricketts (SR), Cathy Knott (CK) clerk and three members of the public.

15/21 To receive apologies for absence and welcome

All councillors present. The chairman welcomed everyone to the meeting.

16/21 To receive and approve for signature the minutes of the virtual meeting of the parish council held on 18th January 2021. The clerk noted that item 05/21 (total of all accounts) was incorrect. This was amended and the minutes were approved and virtually signed.

17/21 To note any matters arising from the minutes not included on this agenda for report only

07/21 date to carry out weed/moss treatment as agreed with the cricket club; Mickey Dempsey is unable to quote for the work. It was agreed to try other contractors. **Action: CE/SB**

11/21 – the broken grit bin located in Church Lane is owned by NCC who will be replacing it. Cllr SR has contacted the owner of land off Charlton Road who has given permission to site the old bin there.

All other matters are on the agenda or are being dealt with.

18/21 To receive declarations of interest related to business on the agenda

None received.

19/21 Finance:

- a. Financial statement
- b. To note payments received
- c. To consider invoices to be paid

Account	£
Community	6,683.64
Business Saver	23,108.88
National Savings	5,875.36
TOTAL	35,667.88

Receipts since the last meeting	£	VAT £
Interest from NS&I account	42.00	
Invoices paid since the last meeting		
Media Tribe (website hosting)	29.00	
Payments approved		
C. Knott (salary)	541.00	0
HMRC (tax)	5.00	0
C. Knott (expenses)	25.07	2.40
Gary Mears (bollards and clearance)	325.50	0
SSE (street light electricity) DD	91.35	4.55
British Gas (Village Green electricity)	0.57	0.02

20/21 To receive updates and recommendations from planning representatives

S/2020/1438/FUL	Single commercial building providing 3 B1/B8 units with trade counters. Location: land west of Oxford Rd, Evenley	EPC: no objection SNC: consults dispatched
S/2020/1932/FUL	Erection of a new agricultural building and associated works, incl. extension to agricultural farm track and apron hardstanding to new building. Location: Hall Farm, 31 The Green, Evenley	EPC: objection SNC: consults dispatched

S/2020/2127/FUL	Agricultural building with hard standing adjacent to the building & access of the public highway. Location: land North of Charlton Road, Evenley	EPC: support SNC: APPROVED
S/2020/2150/FUL	Removal of planning condition 2 (agricultural occupancy) S/1977/2158/P (agricultural bungalow on 0.092 hectares). Location: Evenley Fields Farmhouse, Charlton Rd, Evenley	EPC: no objection SNC: APPROVED
S/2021/0022/LDE	certificate of lawfulness for existing use to show that the building works granted under planning S/2015/1981/FUL started and partially completed in the 3 year expiration period. The loft conversion element of the permission was completed in March 2018. Location: 4 Broad Lane	EPC: no objection SNC: consults dispatched

21/21 To provide updates to the strategic plan 2019 – 2022

The clerk circulated updates prior to the meeting and further updates were agreed. She will put the updated policy on the website. Cllr JM said we should congratulate ourselves on completing most of its aims and objectives.

22/21 To provide information about parish council elections in May and discuss finding new councillors

The clerk has attended training to 'find new councillors' and gave a precis of the course. Information is on the website (<http://www.evenleypc.org.uk/parish-council/elections.html>) and notice board and a piece has been written for inclusion in the Spring newsletter which will go out later this week. It was agreed the best way to encourage candidacy was to talk to people.

23/21 To provide a response to the notice of public consultation on draft housing

South Northants Council (SNC) has published a draft housing supplementary planning document (SPD) for public consultation (ending on 26th February) which supports the requirements of the council's part 2 local plan for affordable and specialist housing. Councillors agreed it was a good document which we should support. Members of the public can take part at: <https://www.southnorthants.gov.uk/consultation>.

24/21 To discuss the Definitive Map Modification Order relating to footpath AK3 SE across Evenley Park to Church Leys

The chairman and cllr JM have looked into this potential issue and agree it won't affect users of the public footpath.

25/21 To receive information on Census2021

Census day is Sunday 21st March. Information is included in the Spring newsletter and has been circulated via village email; it is also on the notice board and village website (<http://www.evenleypc.org.uk/home/latest-news1.html>). It is a legal requirement to complete the Census which provides an insight into the people who live across the country and what their lives are like. Information packs will be sent to individuals in the coming weeks explaining how to respond. More information can be found at [census.gov.uk](https://www.census.gov.uk).

26/21 To discuss arrangements for the annual parish meeting in April

Councillors agreed we should meet via Zoom and invite residents and potential candidates to join us. We will keep it simple and brief this year.

27/21 To receive an update on replacement bollards and further actions to be considered on additional bollards and parking signs for the Green

Cllr JPB and Gary Mears have replaced a further ten bollards (as discussed during last months' meeting item 07.21) bringing the total replaced/added to 30. It is hoped that most problematic areas have now been covered and judging by feedback received they appear to be working. Cllr JPB advised that a further 10 -20 may need replacing in the future but for now we will just monitor how well they're working and revisit again in the Summer. The chairman thanked cllr JPB for his hard work and said we will start to build up the damaged edges over the next few months with more soil and grass seed.

A piece has been written for the newsletter advising residents of parking arrangements outside Forge Coffee (following cllr JPB meeting with Rupert at Forge Coffee(item 09/21).

Direction signage is still being explored (as discussed in item 07/21 last month) and CE showed sign written wooden pointers which could be mounted to an oak post (in keeping with the new village sign) using mortise and tenon joints. These would cost c. £60 each. After further discussion it was agreed to put this on the back burner for now whilst we look at alternative ideas (including cllr JM's idea to put signage on the bus stop directing traffic to Evenley Wood Garden and the post office).

Action: JM

28/21 To accept councillors reports on the following areas (if there is anything to report):

- a. **Allotments** (CR) – two new tenants have taken over plots 4 and 4a and agreements have been signed.
- b. **Pocket Park** (CR) – it is unsure whether the Spring tidy up will take place next month.
- c. **Street Lighting** (SB) – light number 5 in Church Leys is faulty and has been reported to Aylesbury Mains.
- d. **Village Hall** (JPB) – after formally writing to the village hall committee last year regarding the prospect of the pizza van parking in the village hall car park once per month, the chairman has informed us this won't be possible mainly due to the potential impact on neighbours. It was therefore agreed we should try to make sure the layby opposite Forge Coffee is available for the van to park in when it visits. JPB thanked the committee for letting him use their electrical supply for recent works with the bollards.
- e. **Website** – election and Census information has been added.
- f. **Village Green and Trees** (CE) – the bin has been removed from opposite Forge Coffee (as agreed at last month's meeting item 09/21). It is hoped this will encourage people to put their rubbish in the shop bin. It will be resighted in due course whilst we monitor the situation. Over the last year, the Green has been so well used it is now in need of some attention to put some vitality back into it. CE will discuss the best course of action with the cricket club. **Action: CE**
- g. **Newsletter** (CE) – the Spring edition has gone in for printing and should be delivered later this week.
- h. **HS2 & Highways** (SB/CE) - the clerk attended a virtual meeting last week (in her role as Westbury clerk) with members from Fusion and EKFB. Informative documents were shared including a traffic information guide (showing projected vehicle movements) and information on works at Turweston Manor and A43 road lane closures. These are available to view on the village website at:
<http://www.evenleypc.org.uk/home/noticeboard/hs2-notice.html>
The next (virtual) HS2 liaison meeting is next week which the chairman will attend. Tarmac and Highways England are being very communicative now and send regular updates which the clerk sends out via village email.
- i. **Local government reorganisation** – publicity around vesting day is ramping up now for West Northamptonshire Council (WNC) on 1st April. Information will go out in the newsletter.
- j. **St. George's Church** - the church is closed for services until further notice but open for private prayer on Sunday mornings and Wednesday afternoons. The Church is supporting Polly who has been helping homeless people in Banbury for years. For more information on how to donate please contact Paula (706294) or Jane (840018).

29/21 Correspondence received

- Various HS2 and Highways notifications - circulated via village email.
- Land West of Brackley public consultation – circulated via village email. The clerk will respond to say we don't support their proposal.
- Notification of works from Western Power Distribution regarding replacing the remaining network in Church Lane – cllr SB has spoken with the contractors and work has commenced. All residents affected have received a letter explaining why they are undertaking the work.
- Request for a memorial bench on the Green – councillors unanimously approved for a bench to be placed on the Green in memory of Tony and Margaret Hollis who recently passed away. The chairman suggested a location between the Sycamore tree and the nets. **Action: CK/CE**
- Information about a new scheme between NCALC and Clear utility Solutions has been received. They have set up an energy buying group for parish and town councils in Northants – it was agreed to register our interest in the scheme for when our contract ends with SSE. **Action: CK**

30/21 Councillor questions

- The chairman thanked Charlotte Walker and her Dad, and William and Charlie Hartigan for carrying out litter picking; they have done a fantastic job on Charlton Road and Bicester Hill.
- Cllr CR advised the footpath sign between Mill Lane and Mixbury Road has come loose in the ground. The clerk will report it on fix-my-street. **Action: CK/CE**
- It was agreed to look into a date for the summer fete and dog show this summer in the hope that we'll be able to have a scaled back version of some sort. Cllr SR will contact the cricket club and find out when Mixbury's fete will be. **Action: SR**
- Cllr CR advised we desperately need passing bays on Mixbury Road which is now in quite a bad state. The chairman will bring this up at the HS2 liaison meeting. **Action: CE**
- Cllr CR suggested that when applications come in for future building works in the village, we ask that any damage to verges be reinstated before builders leave the job. It was agreed we should bring this up with residents and the clerk will write to the planning department to ask if this could be a requisite in the planning approval guidelines. **Action: CK**
- Cllr JM asked if the new bollards were on our asset list. The clerk will update the asset list and notify Zurich that we now have 40 + bollards. **Action: CK**

- Cllr SB asked if we have received an update from Northants Highways on the drainage/flooding issues on Broad Lane. The chairman advised she would bring this up at the HS2 liaison meeting and ask Andrea Leadsom for her support in trying to resolve these longstanding issues. **Action: CE**
- Cllr JM advised the drain was overflowing off Church Lane towards Hill Grounds. The clerk will report it on fix-my-street. **Action: CK**

31/21 Public Participation session (members of the public are invited to address the council through the chairman)

No comments received.

32/21 Close

The meeting closed at 9.30 pm.

The minutes of a council meeting are a public record of who attended and the decisions that were made.

The next virtual meeting will be held on Monday 15th March 2021 at 7.30 pm

Signed: Cathy Ellis

Dated: 15th March 2021