



EVENLEY
PARISH COUNCIL

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Minutes of the extraordinary meeting held at Evenley Church on Monday 22nd May 2017 at 7:30pm

Present: Mike Baul (MB), Cathy Ellis (CE) Chair, Jean Morgan (JM) and Cathy Knott (CK) clerk

1/17 Apologies and welcome

Apologies received from Spencer Burnham (SB), Nic Hamblin (NH), Jeff Peyton-Bruhl (JPB) and Lisa Proffitt (LP). CE welcomed all.

2/17 Declarations of interests

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda
None received.

3/17 To complete and approve the annual governance statement for the 2016/17 audit

The governance statements were read, completed and duly signed.

Point 7. Comments from this year's internal auditors' report (John Marshall, Northants CALC) were noted -

- In order to comply with reg 2.1 of the Financial Regulations, it was agreed to record and minute the checks carried out by the Internal Controls Councillor (MB) at every ordinary meeting.
- It was agreed to use payroll services regarding the clerk's PAYE

4/17 To complete and approve the annual return figures for the 2016/17 audit

The annual return figures were approved and completed and the form duly signed.

The clerk advised that under the new audit framework smaller authorities including parish councils with an annual turnover not exceeding £25,000 will be exempt from routine external audit going forward. In place of routine audit, smaller authorities will be subject to the new transparency requirements laid out in the transparency code.

5/17 To establish an Hs2 Funding Committee and appoint members

It was unanimously agreed to form an Hs2 funding committee in order to submit an application to the Hs2 community & environment fund/business & local economy fund/road safety fund for traffic calming works on Broad Lane. Committee members will comprise of Spencer Burnham as chair, Brian Sinclair as vice-chair and Cathy Ellis & Jean Morgan. No business shall be dealt with unless the committee is quorate (3) and meetings will follow the same guidelines as council meetings.

6/17 To establish a Planning Committee and appoint members as dictated by Addendum 1 of the standing orders planning regulations

As Evenley Parish Council now meets up to ten times per year, it was agreed not to establish a planning committee but to appoint two planning representatives to undertake planning roles and make recommendations to full council at meetings, maintaining the principles of the latest approved version of the Evenley parish plan and village design statement in any proposals affecting the parish.

Council representatives will be Jeff Peyton-Bruhl and Jean Morgan.

It was agreed to amend the standing orders to this effect at the next meeting on 3rd July.

The meeting closed at 8.40 pm.

Evenley Parish Council emphasises its commitment to condemn any form of racism, intolerance, bigotry, bullying or xenophobia.

Should you experience any hate crime please call 101 and report it to the Police.

The minutes of a council meeting are a public record of who attended and the decisions that were made.