



Minutes of the meeting of the Parish Council held at Evenley Village Hall, on Monday 18th June 2018 at 7:30pm

Present: Mike Baul (MB), Spencer Burnham (SB), Cathy Ellis (CE), Cllr Jean Morgan (JM), Charles Reader (CR), Sue Ricketts (SR), Cathy Knott (CK) clerk and four members of the public

73/18 Apologies and welcome

Apologies were received from Jeff Peyton-Bruhl (JPB). Chairman CE welcomed everyone and thanked them for attending.

74/18 To receive and approve for signature the minutes of the annual meeting of the parish council held on 21st May 2018.

The minutes were approved and signed.

75/18 To note any matters arising from the minutes not included on this agenda for report only

58/18 d. Renewal of insurance - after clarifying concerns over the level of legal expenses, it was agreed out of council to purchase insurance through Zurich over a three-year term.

61/18 The clerk confirmed that all parties were satisfied by the way the parish council processes planning applications. There is now a page on the village website with links to the South Northamptonshire Council (SNC) planning portal.

67/18 Cllr JM reported that Pathfinder II has closed because 30 communities have already signed up.

The community asset list – a response has been received from SNC clarifying information requested. The clerk will write to the relevant parties before requesting to register the shop and pub with SNC.

Action: CK

68/18 d. WiFi is not available in the village hall as yet. The clerk will email the EVHMC Chairman for more information.

70/18 The clerk has contacted Savills and Strutt & Parker regarding the overgrown paddock and footpath to the back of Manor Cottage. It is not registered with Savills and no response has been received from Strutt & Parker. Cllr SR agreed to contact Strutt & Parker.

Action: SR

76/18 To receive declarations of interest related to business on the agenda

None received.

77/18 Finance

- Financial statement
- Payments received
- Approval of invoices for payment
- To receive an update from the Internal Controls Councillor

Account	Balances as at 18.06.2018
Community	£13,606.03
Business Saver	£18,523.93
National Savings	£ 5,745.39
TOTAL	£37,875.35
RECEIPTS since 21.05.2018	
	£
Allotment rent (plots 1 & 2A)	72.31
EVHMC (WREN 3 rd party)	1,350.71
INVOICES PAID SINCE 21.05.2018 (agreed out of council)	
Zurich Insurance (annual fee)	591.95

INVOICES SUBMITTED FOR PAYMENT	
C. Knott (May salary)	520.00
C. Knott (May expenses)	42.80
Evenley Village Hall (hire)	34.00
M Dempsey garden & grounds services (12.04.18 – 05.06.18)	415.00
Aylesbury Mains Ltd (conversion to lights 33,34 Spencer Close)	312.00
C. Ellis Greenstuff (planting)	63.36
WREN FCC Environment (3 rd Party funding)	1,350.71

(d) Cllr MB confirmed that he had checked the following information:

Bank balances; as stated in the minutes.

Cash book entries agree with the items noted in the minutes for financial year to

The forecast planned spend remains within our precept budget limits.

78/18 To receive updates and recommendations from planning representatives

S/2018/0636/FUL	Proposal Farm shop, butchers and educational area. Location Cloisters Farm Bicester Hill Evenley NN13 5SD	EPC: Support with comments SNC: APPROVED
S/2018/0710/FUL	Proposal Replacement dwelling. New reception building for holiday lets and one additional holiday let. Location Elm Tree Farmhouse Charlton Road Evenley NN13 5GH	EPC: no objection SNC: consults dispatched
S/2018/0753/FUL	Proposal Front porch and single storey front extension Location 12 Lawyers Close Evenley NN13 5SJ	EPC: no objection SNC: APPROVED
S/2018/0764/FUL	Proposal Cattle building No. 2 Location Gateridge Farm Brackley Road Croughton NN13 5GR	EPC: no objection SNC: APPROVED
S/2018/0885/FUL	New conservatory and retrospective conversion of lounge, garden store/utility & log store (As approved under planning application S/2016/0773/FUL) to annexe Location College Farmhouse Boughton Terrace Evenley	EPC: no objection SNC: site visit complete
S/2018/1088/FUL	Proposed garden room Location Parsons House Charlton Road Evenley NN13 5LJ	EPC: no objection SNC: consults dispatched

79/18 To review the asset list, financial regulations and risk schedule

One amendment was made to the asset list which councillors unanimously approved.

There are no changes to the financial regulations. It was agreed to review them again in one year.

The clerk has revamped the risk schedule to include more information and will circulate to councillors for approval at the next meeting.

80/18 To adopt the communications policy

Amendments were made to the policy and councillors unanimously resolved to adopt it. This policy supersedes the controlled communications protocol.

81/18 To receive an HS2 update

Cllr SB reported that Northamptonshire County Council has produced a schedule of projects which has been submitted to the HS2 road safety fund. The schedule includes traffic calming projects Evenley Parish Council put forward, but the only one that meets the full criteria for funding is for chicanes on Broad Lane. Kerbing along the village green and further traffic calming measures on Bicester Hill do not meet the full criteria.

Cllr MB proposed that we carry on with the public works loan for streetlighting and apply to the HS2 community and environment fund (CEF) for kerbing and other projects. All councillors unanimously agreed. Cllr SB will put together a wish-list.

Action: SB

82/18 To discuss the Village Green byelaws

It was resolved to put a copy of the byelaws on the village website and keep copies at the village hall and the village shop. The clerk will put a notice on the village notice board advising where they can be found.

Action: CK

83/18 To approve a grant application for works to the War Memorial

Chairman CE advised that the clerk has submitted a pre-application for funding to the War Memorials Trust to remove the existing slabs around the memorial, improve the sub-base and supply and lay limestone slabs in keeping with the memorial. Councillors unanimously approved the application. Cllr JM advised that we may be able to obtain minor additional funding through a New Homes grant.

84/18 To designate councilor responsibilities

It was agreed that Cllr JM would be responsible for local government reform and Cllr SR and Cllr CR would be jointly responsible for emergency planning. All other responsibilities remain the same. The clerk will include these on the next agenda under reports and put the updated councilor responsibilities and contact details on the village notice board and update the website.

85/18 Strategic Plan – to start thinking about planning for the future

As the current plan ends in February next year it was agreed to meet over the summer to discuss the way forward. Chairman CE will organise a working party.

Action: CE

86/18 Clarification of the use of the notice board

It was agreed to just use the notice board for parish council information/news and village events. All other requests should be directed to the village shop.

87/18 To accept councillors reports on the following areas:

- A Allotments (CR)** Payment has now been received for plots 1 and 2a.
- B Pocket Park (CR)** There have been no issues since the chain has been removed. It will continue to be monitored.
- C Street lights (SB)** the internal fixings of the first two lights in Spencer Close have now been changed. Cllr SB will look into concerns received over the height of new lights. He is still waiting for electricity quotes.
- D Village Hall** Chairman CE advised that the AGM was poorly attended. The application submitted to WREN has been approved for works to the hall. Concerns were raised that the village hall committee is not representing the demographic of the village.
- E Website (MB)** Nothing to report at this time.
- F Village Green, planting and trees (CE)** The boxes at the entrances to the village have been planted up with geraniums and Cllr JPB and CE have been out with their strimmer's to tidy up various areas of the village. Chairman CE advised that the verge at the top of Broad Lane is very overgrown and has asked M. Dempsey for a quote to cut it back (using funds from the tree budget).
- G Newsletter (CE)** this will be worked on this week. Please let CE know if you have anything you would like to be included.
- H Hs2 & Highways (SB)** All covered under other items.

88/18 Correspondence received

- Copy of the letter The Rt Hon. Andrea Leadsom MP has written to Ian Morris (cabinet member for transport, highways and environment of Northamptonshire County Council) supporting EPC's proposals to mitigate the impact of HS2 construction traffic.
- The Aynho clerk has requested agenda items for the ward meeting. It was agreed to ask for the inclusion of a discussion over issues relating to the A43 Brackley Tesco roundabout and the local government boundary review 2019.
- HS2 and Eiffage Kier have advised they are able to give a presentation to councilors. The clerk will ask if they are able to come before the July meeting.
- A letter from the ministry of housing, communities and government advising that the secretary of state has given approval for EPC to borrow up to £37,000.00 for replacement streetlights.
- Cllr MB has received an email from a resident regarding the new litter bin on Broad Lane. The litter bin is free standing and could be easily stolen. The clerk will contact SNC to see if it could be weighed down or permanently fixed to a post.
- Notice of the Northamptonshire County Council's consultation. Councils and individuals can have a say on the important proposals to change Northamptonshire's councils. The consultation is open until 22nd July 2018 with information and an online questionnaire at <https://www.futurenorthants.co.uk> . Paper copies will be available from Brackley library from 25th June. Cllr JM will be liaising with councilors from Brackley Town Council and local parishes to go through the questionnaire and will bring the responses to the July meeting for approval.

Action: CK

Action: JM

89/18 Councillor questions

Clr JM asked if the village green byelaws would be applicable for the green in School Lane. The clerk will check with South Northants Homes to see if they have byelaws in place for this land and will seek advice from Danny Moody to see if we can use the same ones for both. She will also chase the land purchase with solicitors. **Action: CK**

Clr CR advised that some of the reflective posts at the top of Bicester Hill are missing and the junction is highly dangerous. Chairman CE advised this should be reported on street doctor (the Northamptonshire County Council's portal for reporting issues). It was agreed that the clerk should provide the link to street doctor on Facebook and via the village email system requesting that individuals report issues directly to street doctor, especially regarding overgrown verges near junctions, as the council is obliged to act if they receive a lot of reports of the same issue.

Action: CK

90/18 Public Participation session (Members of the public are invited to address the council through the chairman)

- The grass in School Lane has not been cut on the righthand side of the steps. Chairman CE advised we would look into this.
- Parts of the village are looking untidy. Please could we have an item in the newsletter asking residents to keep the front of their properties clean and tidy and to cut back overgrown vegetation.

91/18 Close

The meeting closed at 9.00 pm.

The minutes of a council meeting are a public record of who attended and the decisions that were made.

The next meeting will be held on Monday 16th July 2018.