



Minutes of the meeting of the Parish Council held at Evenley Village Hall, on Monday 19th February 2018 at 7:30pm

Present: Mike Baul (MB), Spencer Burnham (SB), Cathy Ellis (CE), Jean Morgan (JM), Jeff Peyton-Bruhl (JPB), Charles Reader (CR), Cathy Knott (CK) clerk and 7 members of the public

16/18 Apologies and welcome

Chair CE welcomed everyone and thanked them for attending. She also thanked everyone who had taken part in the litter pick over the weekend.

17/18 To receive and approve for signature the minutes of the meeting of the parish council held on 22nd January. Minute 12/18 was amended to read EVHC not EVA. They were then approved and signed.

18/18 To note any matters arising from the minutes not included on this agenda for report only

115/17 - To chase costs (to link a chargeable battery using electricity from a streetlight). CK advised EON are looking into the possibility of connecting a transformer cable into an isolator inside the post and will let the clerk have costs before the next meeting.

19/18 To receive declarations of interest related to business on the agenda

None received.

20/18 Finance

- a. Financial statement
- b. Payments received
- c. Approval of invoices for payment

Account	Balances as at 12.02.2018
Community	£9,613.15
Business Saver	£16,687.34
National Savings	£ 5,745.39
TOTAL	£32,045.88

RECEIPTS since 22.01.2017	£
Interest on national savings	26.95
ERA donation	426.37
INVOICES PAID SINCE 22.01.2018	
Gary Mears (for planter using Best Village monies)	185.00
C. Knott (Jan salary & expenses)	515.35
INVOICES FOR PAYMENT	
Evenley Village Hall	30.50
NCALC (Chairmanship training x 2)	84.00
Gilroy Steel Solicitors (part payment for land purchase)	500.00

21/18 To receive updates and recommendations from planning representatives

Cllr JPB provided a summary of applications. Two planning applications are still outstanding. CK will check to see if the scoping opinion for the proposed development at Evenley Poultry Farm has been issued on the SNC website. The Mercedes-benz alterations/extension application has now been approved. One new application has been received for a hard-surfaced tennis court with open mesh surround fencing at The Old Vicarage, 42 Broad Lane. Cllr JPB has spoken to neighbours who have no concerns. A comment of no objection was agreed.

22/18 To resolve to pay the fee associated with the purchase of land – the Green, School Lane from South Northants Homes

Chair CE advised that Gilroy Steel Solicitors are acting on our behalf in the purchase of land from South Northants Homes. Councillors resolved to put ERA's fete donation towards the fee and to supplement the rest from reserves.

23/18 To agree the implementation of new regulations on data protection coming into force on 25th May 2018

It was agreed that the clerk should attend a training session on 24th April being run through NCALC, sharing costs with Westbury Parish Council. Training will consist of the new six principles, legal grounds for processing data and understanding the "right to be forgotten". It will also cover information about the creation of a statutory "data protection officer".

24/18 Proposal to conclude the speed watch campaign after the forthcoming session

Due to the lack of volunteers, Cllr JPB proposed that we temporarily suspend the speed watch project after this session finishing on 15th March. All councillors unanimously agreed.

Cllr JPB acknowledged all the work that has gone into the project and again thanked Mike Boshier and all current and past volunteers for their time and effort.

EPC will be putting every effort into applying for funds for traffic calming on Broad Lane and will continue to publicise VAS data on the village website.

25/18 Proposal to site a new bin on Broad Lane

Cllr MB advised that there is the need for a litter bin at the top of Broad Lane. The clerk has been in touch with Northamptonshire County Council who can supply a licence but can't purchase or maintain a bin. To purchase a bin privately would cost in the region of £90.00 - £100.00 and to maintain it would cost approximately £150.00 per annum. It was therefore agreed for Cllr MB to write to Cllr John Townsend to ask if he can assist us with this.

ACTION: MB

26/18 Proposal to enter the Best Village Competition bi-annually

A letter has been received inviting Evenley to apply to this year's competition. After speaking with members of Evenley Residents Association, it was agreed to apply bi-annually. This will give us time to get all individuals, groups and organisations on board to be able to apply next year as a fully involved community. This will be promoted at April's annual parish meeting.

27/18 Proposal to agree on allotment rents going forward

Covered under item 30/18 reports.

28/18 Emergency Planning – to discuss whether to form an emergency plan and to be part of a flooding initiative, focusing on clearing drainage channels

Cllr JM advised that she and the clerk had attended a training session in January. Northamptonshire County Council would like all parishes to sign up to an emergency plan. Croughton Parish Council have a plan they are happy to share with EPC and the clerk will ask other councils for copies of plans to give us a better idea of what is expected. Chair CE added that it's important to have a list of people with access to certain items we can draw on in an emergency (such as chainsaws, generators etc) but that we should keep it simple and look into it further before making a decision. We have also been invited to sign up to Pathfinder which aims to facilitate community-led improvements in resilience and preparedness amongst communities who are at risk of surface water flooding in Northamptonshire (funded by the Anglian Northern regional flood and coastal committee). This would consist of a flood survey undertaken by civil engineers which produces a maintenance plan. Cllr JM will check there are no cost implications to EPC before registering our interest.

ACTION: JM/CK

29/18 Approve strategic plan updates

Updates were circulated prior to the meeting and shown on the big screen. It was resolved to make a few amendments and publish the updated plan on the website.

ACTION: CK

30/18 To accept councillors reports on the following areas:

A Allotments (CR) It was proposed to leave the rents as they are at 26 pence per square metre but the plots will be re-measured as there are some discrepancies. All councillors were in agreement. Cllr CR will organise a meeting for all allotmenters to discuss various issues including a simpler version of the tenancy agreement. He would like to be able to supply tenants with manure from Barn Owl Jersey Farm for a donation of £10.00 and to work in conjunction with the Garden Society to have a flower/produce stall at the summer fete.

Cllr CR requested that the clerk send rent reminders out ASAP. It was decided to arrange a date for the meeting and to send everything out together. CK will chase the three outstanding tenancy agreements. **ACTION: CK/CR**

B Pocket Park (CR) Chair CE advised an annual management meeting had been organised and notices would be going up in due course. Cllr CR asked if copies of the recent surveys had been submitted to the council. Cllr JM agreed to contact Nic Hamblin. **ACTION: JM**

C Street lights (SB) Aylesbury Mains Ltd is aware of the damaged bases on the new lamps in Church Leys and will action. The two new lights for Lawyers Close will be delivered and installed on 14th March. The consultation to replace lights is now live and so far, no negative comments have been received. Cllr SB explained that we will need to seek the Secretary of State's approval for borrowing at the next meeting. He will then get more prices for comparison.

D Village Hall (JPB) Chair CE advised she and Cllr MB had met with representatives from Gigaclear who have agreed to install high speed broadband into the hall with all installation costs and first year running costs free of charge. Gigaclear have been invited to come to the annual parish meeting to promote it. This will offer a real benefit to the hall and enable users to download films, stream music etc.

Cllr JPB is having monthly meetings with Eric Millard (chairman of EVHC). There are plans to change the flooring in the hallway and porch with good quality vinyl strip timber and skirting, exterior and interior painting and new front doors. Applications will be made to WREN and SNC for funding. It was agreed to write a letter of support and guarantee (as a contributing third party) for the project. **ACTION: CK**

E Website (MB) Chair CE requested a meeting with Cllr MB to discuss some updates including editing the notice board so that information is clearer and putting the clerk's contact details on the home page. **ACTION: CE/MB**

F Village Green and Trees (CE) The Green is in a terrible state due to the weather and vehicle movements. We are looking at funding to help solve this issue. It is hoped the first cut of the Green will be early/mid March.

G Newsletter (CE) The Spring newsletter has been published.

H Hs2 & Highways (SB) Emails have been sent regarding how to apply to the road safety fund. The HS2 community fund application has been put on hold until we have more details. Brian Sinclair attended the last HS2 liaison group meeting in Brackley where Groundwork gave a presentation. The details will be put on the village notice board in due course. A response has not been received regarding the verges damaged by the diversion route in January so the clerk will report on Street Doctor. **ACTION: CK**

31/18 Correspondence received

Letter received from Evenley Village Hall Committee regarding increased hire charges as from 1st April 2018.

Email received from Jenny Collyer, Community Relations Adviser at RAF Croughton, advising that her role has been restructured and Julie Scott is our new point of contact for all community relations matters at RAF Croughton.

Email received from Becky Jones, Clerk to Wilbarston Parish Council in Wellingborough. She has come across EPC's strategic plan on the website and thinks it is excellent. She has asked for permission to use the template/design for their own plan.

Email received from Julie Scott, Community Relations Advisor, RAF Croughton, thanking Cllr JPB for his kind words he made at the end of Col Roches presentation at the Ward meeting.

32/18 Councillor questions

Cllr JM asked what format the annual parish meeting would take in April. Chair CE advised that this will form part of the agenda next month.

Cllr JPB asked if anyone had come forward as footpath warden to replace Carrie O'Regan.

No-one has come forward as yet.

Chair CE reported that we have heard back from SNC who have confirmed that the notice period to demand a by-election to fill the vacancy left by the resignation of Cllr Nic Hamblin has expired and that no by-election has been demanded. The council is therefore free to fill the vacancy by co-option. CK will write to the previous applicants asking if they would like to re-apply. A notice has been put up on the notice board and CK will promote via the website, Facebook and village email system. **ACTION: CK**

Cllr CR advised that a Facebook discussion involving a comment about him written by Cllr JM had been brought to his attention. Cllr JM apologised for her mistake. Chair CE asked councillors not to get involved with personal opinions on social media or emails and reminded the council of the code of conduct.

33/18 Public Participation session (Members of the public are invited to address the council through the chairman)

Clarification of land at School Lane - Chair CE advised on the land being purchased from South Northants Homes.

Gigaclear works – Chair CE advised that Gigaclear have promised to make good around the village starting next week and Councillors will be walking the village with them to make sure all work has been actioned. She asked villagers to get in touch with any concerns.

Light no. 6 in Lawyers Close is not working. CK will report to Aylesbury Mains Ltd.

Misuse of allotment bin - Cllr CR will put a notice on the bin advising it is for allotment waste only.

Street light consultation – have other avenues of funding been looked into other than a public works loan? Cllr SB advised that EPC has taken advice from NCALC. CK advised we have applied to SNC for funding previously and received funding for two lamps. The public works loan offers the best return.

Overgrown vegetation on footpaths – Chair CE advised she has spoken to the landlord of the Red Lion who will action the issues the first week in March. CK has written to homeowners regarding overgrown vegetation around street lights.

34/18 Close

The meeting closed at 9.40 pm

Evenley Parish Council emphasises its commitment to condemn any form of racism, intolerance, bigotry, bullying or xenophobia.

Should you experience any hate crime please call 101 and report it to the Police.

The minutes of a council meeting are a public record of who attended and the decisions that were made.