



## Minutes of the meeting of the Parish Council held at Evenley Village Hall, on Monday 18<sup>th</sup> March 2019 at 7:30pm

Present: cllr Mike Baul (MB), chairman Cathy Ellis (CE), cllr Jean Morgan (JM), vice chairman Jeff Peyton-Bruhl (JPB), cllr Charles Reader (CR), cllr Sue Ricketts (SR) and Cathy Knott (CK) clerk and five members of the public. Cllr Spencer Burnham (SB) joined the meeting at 7:45 pm

### 30/19 Apologies and welcome

Chairman CE welcomed everyone and thanked them for attending.

### 31/19 To receive and approve for signature the minutes of the meeting of the parish council held on 18<sup>th</sup> February 2019.

The minutes were approved and signed.

### 32/19 To note any matters arising from the minutes not included on this agenda for report only

No matters outstanding.

### 33/19 To receive declarations of interest related to business on the agenda

None received.

### 34/19 Finance

- a. Financial statement
- b. Payments received
- c. Approval of invoices for payment

Account (as at 08.03.19)	£	
Community	19,529.63	
Business Saver	38,471.27	
National Savings	5,787.06	
<b>TOTAL</b>	<b>63,787.96</b>	
<b>Receipts (since 18.02.19)</b>	<b>£</b>	<b>VAT</b>
Allotment rent (plots 9 & 11) for year 2019/20	37.70	0
<b>Invoices approved since the last meeting</b>		
UK Timber Ltd (wood for benches)	385.92	77.18
<b>Invoices approved for payment</b>		<b>VAT</b>
C. Knott (Feb salary)	509.60	0
C. Knott (Feb expenses)	70.69	9.63
HMRC (tax)	10.40	0
Evenley Village Hall (hire)	34.00	0
*Aylesbury Mains Ltd (replacements lights part payment inv 18874)	3550.04	0
*Aylesbury Mains Ltd (replacement lights part payment inv 18930)	8032.14	0
Texprep (email postcards & annual parish meeting invitations)	91.20	18.24
Cotefield Treecare (lime tree felling)	680.00	136.00
Chris Hart (defibrillator pads)	29.90	5.98
Evenley WI (grant agreed at December 2018's meeting)	100.00	0
Steve Thorburn (newsletter deliveries)	50.00	0

\*Because contractors have not fully completed the works outlined in the Aylesbury Main invoices, Cllr MB proposed that we make a payment for work carried out so far. All councilors were in agreement.

### 35/19 To receive updates and recommendations from planning representatives

Application no.	Details	Decision
S/2019/0135/FUL	Variation of condition 2 (plans) of planning permission S/2016/3178/FUL (Extend and convert existing bungalow into two properties and replacement double garage) to change the roof of the garage and carport from a flat to a pitched roof. Location 5 Rudgeway Evenley NN13 5RQ	EPC: Objection SNC: Approved
S/2019/0242/FUL	Demolition of existing conservatory and erection of single storey flat roofed extension with roof lantern Location: 4A Broad Lane Evenley NN13 5SF	EPC: No objection SNC: site visit complete
S/2019/0226/FUL	Proposal to erect a steel portal framed agricultural building for general purpose storage and creating a new access off Charlton Road. Location: Evenley Fields Farm Charlton Road Evenley	EPC: No objection SNC: site visit complete
S/2019/0257/MAF	Proposal Change of use of the site as a garden open to the public and used for the hosting of events. Location: Evenley Wood Garden Evenley NN13 5SH	EPC: No objection with comments SNC: site visit complete. Have asked for a lot more information
S/2019/0282/FUL	Variation of condition 5 (use) of S/2008/1601/P (Conversion of outbuilding into annexe) to allow the annexe to be rented out as an independent dwelling and not tied to the main house. Location: Annexe Barley Mow Farmhouse Buckingham Road Evenley NN13 5SB	EPC: No objection SNC: withdrawn

### 36/19 To provide an update on the progress of the Broad Lane traffic calming project

Chairman CE advised that we are number two on Northamptonshire County Council's list for calming measures to be carried out on Broad Lane. Representatives from Eiffage Kier will be visiting Evenley to look at issues arising in the village when it is being used as a rat-run. Chairman CE recently met with Helen Howard (community liaison officer, Northamptonshire Highways) who is going to apply for weight restriction signs to be put up around the village. She explained that the signs cannot however be used on the A43 as the road belongs to Highways England.

A feasibility study for edging around the village green will be in the region of £1500.00 and because the Green is so important for the health and well-being of our community, we may be able to apply for funding for this via SNC's community grant. It was agreed to apply for funding once we have signed off the replacement streetlight programme and the Broad Lane traffic calming project.

Cllr JM will contact Ian Pinnock to discuss works to protect the Green.

**Action: JM**

Cllr SR asked if a 'one way system' around the Green would help matters. CE will discuss with Helen Howard.

**Action: CE**

### 37/19 To approve amendments to the emergency plan

Cllr SR circulated a table showing likely catastrophes where, we as a Parish Council or just as residents, would be able to instigate any procedures unless instructed to do so, by any of the responsible emergency services. SR advised we will continue to gather local offers of expertise and help in such an event.

It was agreed that we should include two contacts for the village hall (who would be able to give the access code in an emergency). SR will complete the information and make the amendments before we approve the plan. **Action: SR**

### 38/19 To provide feedback from the parish forum meeting on 26.02.19 and the HS2 liaison meeting on 01.03.19

Chairman CE reported that she and Brian Sinclair attended the HS2 liaison meeting. HS2 have confirmed their chosen route will be up the A43 along the A421 to the Mixbury compound and it will then use a haul road to move materials to the Brackley/Westbury compound, ie, all access and work will be carried along the haul road and not up the A43. Contracts to local hauliers are going out now and all winning contractors will have to meet strict standards, which will be monitored. The minutes from all HS2 liaison meetings can be found on the village website at: <http://www.evenleypc.org.uk/home/noticeboard/hs2-notice.html>

The clerk reported that she and Chairman CE attended the parish forum meeting which focused on traffic issues, the reorganisation of Northamptonshire, SNC's 2019/20 budget (which will be their last one as SNC), wellbeing opportunities, good neighbourhood groups and funding. From the 1<sup>st</sup> April we can apply for a community grant and CE suggested that Evenley Village Hall Management Committee (EVHMC) take the opportunity to apply for funding as SNC are particularly keen to give money to projects promoting health and wellbeing.

### **39/19 To provide an update on Evenley Stores**

Chairman CE reported that Sandra is leaving Evenley Stores (at a time not yet decided).

CE has met with Philip who manages the stores on behalf of the owners. Although the shop is on the community asset list, this is currently a private matter therefore no action will be taken by any councillors in this matter. CE has however advised him that the council fully support the retention of the post office and has offered our support going forward. Chairman CE and councillors formally thanked Sandra for her continued resilience over the years.

### **40/19 To agree a survey of footpaths**

Chairman CE explained the need for an up to date record of stiles in the locality to make footpaths more accessible. Evenley Matters presented the council with a cheque for £478.35 in November last year to be spent on working together to replace some of the stiles with kissing gates in order to make better use of the public footpaths and encourage wider use. We can also apply to SNC's community grant for further funding once we have a better idea of which stiles need replacing. CE asked the clerk to circulate a map to all councilors and asked everyone to take responsibility for a particular location and to take photos of the stiles so that we get a better picture. **Action: all**

Clr JM added that she will contact the Ramblers Association to ask if they can offer any assistance. **Action: JM**

### **41/19 To accept councillors reports on the following areas:**

**A Allotments (CR)** Nothing to report at this time.

**B Pocket Park (CR)** The Spring tidy-up was well attended. You can review the report on the community website at <http://www.evenleypc.org.uk/facilities/pocket-park.html>

**C Street lights (SB)** The replacement programme is almost complete. Clr SB will contact EON regarding a refund for the electricity reduction and once completed he will get a quotes for electricity going forward. Clr JPB suggested that instead of installing a battery charger in the streetlight housing the vehicle activated sign (VAS) we could move the VAS sign further down Broad Lane and install a solar panel. Councillors agreed this would be a good idea. Clr JPB will get a price. **Action: JPB**

**D Village Hall (JPB)** Gigaclear broadband has now been installed at the hall. The charity event held last Saturday was very successful and raised £1300 towards the new medical centre in Brackley.

**E Website (MB)** The website suffered a rare hosting glitch last week but it has been resolved now.

**F Village Greens, planting and trees (CE)** The lime tree has been felled. A budget of £300.00 was agreed for a new tree. The wood for the benches is being delivered tomorrow and works to restore the benches will commence in early April. CK will contact Mike Dempsey to ask him to make the first cut and pick up asap.

**Action: CK**

CE has been contacted by Evenley Cricket Club's (ECC) grounds man who expressed concerns over the edges of the Green. CE suggested that ECC come up with some ideas on how to manage the issues so that we can discuss and come up with a management plan before the next season.

CE has received a letter regarding the bench located near to the bus stop which is in a poor state. CE and SB will assess and action.

**Action: CE/SB**

**G Newsletter (CE)** The Spring newsletter was published last week.

**H Hs2 & Highways (SB)** See item 38/19. There are a lot of potholes in the village. Please keep reporting them on street doctor at <https://www3.northamptonshire.gov.uk/councilservices/northamptonshire-highways/roads-and-streets/Pages/report-highway-problem.aspx>

**I Local Government Reform (JM)** We are formally awaiting the decision on whether Northamptonshire will be run by two or three unitary authorities. JM advised that we need to apply for any funding available within the next year.

**J St. George's Church** Nothing to report.

### **42/19 Correspondence received**

- Invitation to the opening of Egerton Hall on 3<sup>rd</sup> April. Chairman CE, Clr JPB and CK will be attending.
- Civic Dinner cancellation notice.

### **43/19 Councillor questions**

- Clr JM asked that a notice be put on the notice board and website to promote a shopping trip to Banbury.
- Clr JM advised that Brackley Town Council have reprinted the Brackley walk and cycle booklet. She will get a box that so that we can distribute to parishioners.
- Clr SB advised that the state of Church Lane is in a terrible state following recent building works. CE asked the clerk to draft a letter and write to residents. We should also contact SNC to make the building control department aware. The broken wall is being actioned.

**44/19 Public Participation session (Members of the public are invited to address the council through the chairman)**

- Residents of Astwick asked if the parish council had received formal notice regarding a new entrance to RAF Croughton (as spoken about at the Little Brook ward meeting in January) as they are concerned on the impact it will have on his and neighbouring properties. Chairman CE advised that the airbase had not yet applied for planning permission but she said she'd mention it at the Spring Reception on 29<sup>th</sup> March.
- A resident expressed her concerns over the state of Church Lane. She also said that as a regular user of Evenley Stores, she would like to thank Sandra for her continued efforts in running the village shop and post office.

**45/19 Close**

The meeting closed at 9.25 pm.

**The minutes of a council meeting are a public record of who attended and the decisions that were made.**

The annual parish meeting will be held on Monday 15<sup>th</sup> April at 7.30 pm.

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