



## Minutes of the meeting of the Parish Council held at Evenley Village Hall, on Monday 17<sup>th</sup> September 2018 at 7:30pm

Present: Mike Baul (MB), Spencer Burnham (SB) joined the meeting at 8.00 pm, Cathy Ellis (CE), Cllr Jeff Peyton-Bruhl (JPB), Charles Reader (CR), Sue Ricketts (SR), Cathy Knott (CK) clerk and 9 members of the public

### **108/18 Apologies and welcome**

Apologies were received from Jean Morgan (JM). Chairman CE welcomed everyone and thanked them for attending.

### **109/18 To receive and approve for signature the minutes of the meeting of the parish council held on 16<sup>th</sup> July 2018.** The minutes were approved and signed.

### **110/18 To note any matters arising from the minutes not included on this agenda for report only**

All outstanding actions are being dealt with.

### **111/18 To receive declarations of interest related to business on the agenda**

Cllr SR for item 113/18 – neighbour of Gateridge Farm

Cllr MB for item 114/18 – member of Evenley Matters

### **112/18 Finance**

- a. Financial statement
- b. Payments received
- c. Approval of invoices for payment
- d. Annual audit; to approve the end of year accounts and to note the external auditors report

Account	Balance
Community	17,995.18
Business Saver	18,532.56
National Savings	5,745.39
<b>TOTAL</b>	<b>32,427.13</b>

Payments since 16 <sup>th</sup> July 2018	Amount	VAT
C. Knott (July salary)	520.00	0
C. Knott (July expenses)	64.54	10.80
Anglian Water (allotments)	24.07	0
Evenley Village Hall (hire)	34.00	0
Receipts since 16 <sup>th</sup> July 2018		
Precept (second half)	9,846.00	0
INVOICES SUBMITTED FOR PAYMENT		
PKF Littlejohn LLP (External audit fee)	200.00	40.00
C. Knott (Aug salary)	468.40	0
HMRC (tax)	51.60	0
C. Knott (Aug expenses)	17.19	0
NCALC (Councillor training)	42.00	0

d. PKF have completed their review of the annual governance and accountability return (AGAR) for Evenley Parish Council and a notice of conclusion has been put on the notice board and website. There were no comments from the external auditor.

**113/18 To receive updates and recommendations from planning representatives**

Cllr JPB advised of the updates detailed below and advised that it has been brought to our attention that Gateridge Farm has recently installed a lagoon which may be in breach of planning regulations. Several neighbours to the farm were in attendance and asked to speak about recent developments. Chairman CE invited them to speak.

**SUSPENSION OF STANDING ORDERS**

Neighbouring residents to Gateridge Farm advised they had noticed an unusual noxious odour over the last six weeks and after investigating, found it was coming from a lagoon/tank at the farm.

After contacting South Northamptonshire Council (SNC) planning department and the environmental health department, officers from both departments have visited the site. It appears that the farmer has let the ground the lagoon stands on to Whites Waste Management.

**STANDING ORDERS REINSTATED**

Chairman CE advised that Evenley Parish Council would also investigate the matter.

S/2018/0710/FUL	Proposal Replacement dwelling. New reception building for holiday lets and one additional holiday let. Location Elm Tree Farmhouse Charlton Road Evenley NN13 5GH	EPC: no objection <b>SNC: APPROVED</b>
S/2018/1676/FUL	Proposed new data centre with associated plant, an increased waste compound at the rear of unit 1 A & B and demolition and relocation of the compressor house which serves unit 4 Location Mercedes-benz Grand Prix Ltd Reynard Park Brackley	EPC: no objection SNC: site visit complete
S/2018/1868/FUL	Single storey rear and side extensions and new roof over existing garage and porch. Location: 4 Church Leys, Evenley	EPC: no objection SNC:
S/2018/1818/LDE	Lawful development certificate for the occupation of the dwelling by a person not employed in agriculture in breach of condition 2 of planning permission S/1977/2158/P and the existing use of the land as a garden. Location: Evenley Fields Farmhouse, Charlton Road, Evenley	EPC: no objection SNC:

**114/18 To thank the summer fete organisers and receive an update**

Chairman CE congratulated everyone involved in the fete and gave heartfelt thanks to the organisers, with special thanks to Kirsty and Jacky saying it was a really great community event. Cllr MB agreed, adding that this year it had broken records by raising more than £5,500.00! He advised that Kirsty and Jacky would now be stepping down and hoped volunteers would come forward to take over the leadership. He said there is now a good established format to follow. Cllr MB would like to encourage parishioners to come forward with ideas for village projects and apply for funding. An independent team will then assess each claim and if successful, Evenley Matters will award funds.

**115/18 To provide an update on our application for double yellow lines on the bend between Church Lane and the Green**

South Northants Council's (SNC) annual restriction review has commenced and EPC has received a proposal plan for double yellow lines around the inside bend of the road. EPC has confirmed its support for the plan.

**116/18 To provide an update on assets of community value**

SNC have determined that both the Red Lion and Evenley Stores meet the relevant criteria specified in the Act and Regulations and it has accordingly added both assets to the list of assets of community value maintained by the council.

**117/18 Grit bins – to discuss the NCC cutbacks and decide on whether to take over ownership of bins**

There are ten grit bins in Evenley. The parish council owns three and Northants County Council (NCC) currently owns seven. Northamptonshire Highways has written to advise that it has completed a countywide review of all NCC owned bins to ensure that all grit bins on the highway network meet with current criteria. It has advised that only two of the seven bins they own in Evenley meet the set criteria and have asked if the parish council would agree to take over ownership of five bins.

After a lengthy debate, councillors agreed to firstly respond to NCC and question the validity of points awarded to bin number six at the junction of Bicester Hill/Mixbury Road and bin number eight near The Manor, Church Lane. If the outcome is favourable and NCC agree to continue to be responsible for these two bins as well as the two they already own, Evenley Parish Council will pass a motion to keep all bins and seek a price for maintaining/filling them but this will obviously affect the budget.

If the outcome is not favourable, Evenley Parish Council will look into disposing of five grit bins but will continue to maintain three.

**Action: CK/SB**

**118/18 To approve the application for a loan (LC1) from the Public Works Loan Board for the replacement streetlight programme**

Cllr SB circulated details of his proposal to councillors prior to the meeting. After seeking quotes to replace all outstanding streetlights with Victorian style lamps and new economical more environmentally friendly internal fittings, SB proposed to accept Aylesbury Mains Ltd quotation, which has been significantly reduced to £27,207.00. This together with a 5% contingency takes us up to £28,567. Cllr SB advised that this price includes the relocation of the recently replaced light (no. 4) in Church Leys to its original position.

Cllr SB also sought clarification regarding the height of the lamps. Aylesbury Mains have confirmed that the recently replaced lights are a standard streetlight height and suggested that this height of streetlights has increased by approximately one metre in recent years. Therefore, SB proposes we proceed with what is deemed to be a current industry standard.

Cllr SB proposed to submit the application form LC1 for funding from the public works loan board for £28,567.00 to be paid back over nine years at a fixed rate. He advised that because the PWLB rates change several times a day, we should agree to put a cap of no more than £3,837.00 (budgeted for so no increase to precept). Currently the rate is 2.09% (which would make repayments £3,771.16).

Councillors unanimously agreed and approved the application. CK as responsible financial officer and chairman CE signed the paperwork.

**Action: SB**

**119/18 To schedule a budget meeting during October**

It was agreed to meet on Wednesday 10<sup>th</sup> October at chairman CE's at 7.00 pm.

**120/18 To organise a date to discuss the strategic plan**

It was agreed to meet on Wednesday 7<sup>th</sup> November at Cllr JPB's at 7.30 pm.

**121/18 To provide an update on visiting residents of School Lane regarding the newly acquired land and to approve a planting plan**

Chairman CE reported that she and CK had visited residents over the summer and feedback on the whole was very positive. Some residents have asked for 'no parking' signage to be erected.

CE proposed to plant a small third tree on the Green to balance it out and to place a bench there, similar to the ones on the village Green to make it obvious it is a green space and not a parking area or dumping ground. She would also like to plant three small trees (no taller than ten feet) on the strip of land, along with lots of daffodil bulbs everywhere. CE will get prices then approach Evenley Matters for help with funding. A planting proposal will be submitted at the next meeting.

**Action: CE**

**122/18 To accept councillors reports on the following areas:**

**A Allotments (CR)** Nothing to report at this time.

**B Pocket Park (CR)** Nothing to report at this time.

**C Street lights (SB)** See item 118/18.

**D Village Hall (JPB)** The hall's exterior has been painted and the front doors have been replaced along with new flooring in the entrance. It all looks great and the committee should be commended. Gigaclear have been chased for the installation of wi-fi. They have advised it should be up and running towards the end of October.

**E Website (MB)** Nothing to report at this time.

**F Village Green, planting and trees (CE)** SB & CE have had an annual tidy up of the trees.

**G Newsletter (CE)** Next publication in October.

**H Hs2 & Highways (SB)** The A422 from Brackley to Farthinghoe is closed indefinitely. If you would like to sign the petition asking the government to reopen it please visit: <https://petition.parliament.uk/petitions/228414>  
Cllr SB has chased Helen Howard (Northants Highways) for the chicane design/drawings for Broad Lane but she is waiting on the drawdown of funds from the road safety fund. HS2 has been delayed by six months and construction is expected to start in Autumn 2019.

**I Local Government Reform (JM)** Cllr JM was unable to attend the meeting but sent a note advising that the submission for two unitary authorities, West Northamptonshire and North Northamptonshire was discussed by all eight councils in late August and has been approved and submitted to the Secretary of State. The current plan is for councils to be formed by April 2020, with elections to the new authorities in May 2020. Details will be laid before

parliament in early Spring 2019 and at that point we will know if Evenley parish council elections are also being postponed from May 2019 to May 2020. To view the submission documents, please visit:

<https://www.southnorthants.gov.uk/downloads/download/633/local-government-reform-submission-documents>

**J Emergency Planning (SR & CR)** Cllr SR and Cllr CR have met and put together a draft invitation asking for residents to come forward if they have skills/equipment needed in an emergency. This will be circulated in the newsletter, on the website, Facebook and via the village email list. **Action: SR/CR/CK/CE**

#### **123/18 Correspondence received**

- Chairman CE advised that the conservation officer at Cherwell District Council & South Northamptonshire Council has responded regarding our thoughts to replace the concrete paving around the war memorial advising that 'I confirm that the hard standing around the memorial is not considered part of the listing. As such you would not be required to submit a listed building application, however we would ask that you contact us directly prior to works just so we are aware of the proposal'. This will form part of next month's agenda.
- An invitation has been received to attend NCALC's 71<sup>st</sup> Annual Conference and AGM on Saturday 6<sup>th</sup> October – unfortunately no-one is able to attend.
- Brackley Town Council has invited members to its Remembrance Sunday parade and service on 11<sup>th</sup> November - CE will try to attend.
- The next meeting with Stephen Mold, PCC for Northamptonshire is on 26<sup>th</sup> November at Wootton Hall.

#### **124/18 Councillor questions**

- Cllr MB has been asked by a resident to bring to the attention of the council the overgrown hedges on the A43. It is very difficult to see out of Broad Lane to the right as there is so much overgrown vegetation. Also, the road signs are now hidden behind shrubbery. CK will report to Highways. **Action: CK**
- Cllr SR asked if anything could be done about the state of the roundabout and triangle leading into Broad Lane as it is an eyesore. CK will contact Northants Highways/Council to ask if there are options for volunteers to tidy the area up. **Action: CK**
- Cllr SR advised the sight line was awful on Charlton Road near to Hydromex and Bagforce, due to the overgrown hedge. Chairman CE agreed to visit them and ask for it to be cut back. **Action: CE**  
SR also said the speed of traffic on this road is very dangerous. CK will raise this issue with Helen Howard again asking if the speed can be restricted. **Action: CK**

#### **125/18 Public Participation session (Members of the public are invited to address the council through the chairman)**

- A resident reported that nothing had been done to tidy up the area to the back of Manor Cottage. Chairman CE advised that we had contacted Strutt & Parker who had been in touch with the landowner. Someone should have been out to clear the footpath, cut back overhanging branches and have a general tidy up. Cllr CR said that when he went to clear the footpath, he found evidence of lots of rats there. CK will contact Strutt & Parker again to advise. **Action: CK**
- A resident of School Lane reported that dog walkers are depositing dog waste in her private green wheelie bin. CK will make a sign for her to put on the bin. **Action: CK**
- A School Lane resident asked for the council to reconsider the planting proposal for the newly acquired land, saying that trees would cause a problem to residents walking across the green to their homes. Chairman CE assured her that the trees would not be very big and would not cause an obstruction.

#### **126/18 Close**

The meeting closed at 9.15 pm.

**The minutes of a council meeting are a public record of who attended and the decisions that were made.**

**The next meeting will be held on Monday 15<sup>th</sup> October 2018.**