

Minutes of the of meeting of the parish council held at Evenley Village Hall, on Monday 16th September 2019 at 7:30pm

Present: cllr Mike Baul (MB), chairman Cathy Ellis (CE), vice chairman Jeff Peyton-Bruhl (JPB), cllr Jean Morgan (JM), cllr Charles Reader (CR), cllr Sue Ricketts (SR), Cathy Knott (CK) clerk and two members of the public

106/19 Apologies and welcome

Chairman CE welcomed everyone and thanked them for attending.
Apologies accepted from cllr Spencer Burnham (SB)

107/19 To receive and approve for signature the minutes of the meeting of the parish council held on 15th July 2019. The minutes were approved and signed.

108/19 To note any matters from the minutes not included on this agenda for report only

103/19 - Cllr CR advised that work is continuing to take place at the Piggeries (the land to the bottom of Bicester Hill). SNC planning department have raised an enforcement case to investigate further. The clerk will request an update.

Action: CK

Cllr MB advised that the village fete was great success, raising a net profit of £5200.00 with the tea tent and pub BBQ seeing a large increase thanks to generous contributions. Charles Woodgate kindly organised for vintage cars to be on the Green and talks are in hand with cllr CR to have an agricultural element at the fete next year. EM will be allocating ten percent of the funds to various groups in the village including the parish council, the village hall and the Church which will amount to £520.00 each (TBC).

Cllr JM would like to encourage parishioners to come forward with ideas for village projects and apply for funding before the next EM meeting (towards the end of October). Please email ideas to j.morgan@evenleypc.org.uk. An independent team will then assess each claim and if successful, Evenley Matters will award funds. The winning photographs from the fete competition will be framed and put up in the village shop. All other actions are either on the agenda or are being dealt with.

109/19 To receive declarations of interest related to business on the agenda

Cllr JM - Secretary, Evenley Matters (EM) and member of Evenley Residents Association (ERA)
Cllr MB - Member of EM and ERA

110/19 Finance

- Financial statement
- Payments received
- Approval of invoices for payment
- Annual audit; to approve the end of year accounts and to note the external auditors report

Account	£
Community	11,708.41
Business Saver	19,822.16
National Savings	5,787.06
TOTAL	37,317.63

Invoices paid since the last meeting		
C. Knott (July salary & expenses)	554.30	1.40
C. Hart (defibrillator items)	50.76	0
Evenley VH (hire)	59.00	0
Invoices approved for payment		
C. Knott (Aug salary)	520.00	0
C. Knott (expenses)	17.88	3.57
PKF Littlejohn LLP	300.00	60.00

d. PKF Littlejohn have completed their review of the annual governance and accountability return (AGAR) for Evenley Parish Council and a notice of conclusion has been put on the notice board and website. There were no comments raised by the external auditor.

111/19 To receive updates and recommendations from planning representatives

S/2019/0895/FUL	Refurbishment of an existing building to create a new reception & office building. Location: 6 Reynard Park, Brackley	EPC: No objection SNC: APPROVED
S/2019/1366/FUL	Replace all windows to timber double glazed, replace back door to Oak. Location 7 The Green Evenley NN13 5SQ	EPC: No objection SNC: site visit complete
S/2019/1367/LBC	Replace all windows to timber double glazed, replace back door to Oak, reposition bathroom stud wall, replace kitchen and bathroom, reinstate bedroom 2 wall, remove ground floor, renew damp proof, install under floor heating and replace multi fuel heater. Location 7 The Green Evenley NN13 5SQ	EPC: No objection SNC: site visit complete
S/2019/1320/FUL	Installation of trench for ground collector for 60kW ground source heat pump Location Elm Tree Farm Charlton Road Evenley NN13 5GH	EPC: No objection SNC: APPROVED
S/2019/1471/MA	Application for the approval of reserved matters for phase 3 of (S/2010/0995/MAO An urban extension comprising up to 1000 new homes, including highway access arrangements from Halse Road and Radstone Road. Location: Radstone Fields Phase 3 Radstone Road, Brackley	EPC: No objection with comments/concerns SNC: consults dispatched
S/2019/1510/FUL	Single storey rear extension. Location 22 Broad Lane Evenley NN13 5SF	EPC: No objection SNC: site visit complete
S/2019/1546/FUL	Replacement of 2 single garage doors by one double width garage door, with modifications to supporting structure, electrics & cladding. Location 3 Spencer Close Evenley NN13 5WA	EPC: OBJECTION SNC: site visit complete

112/19 To provide a response on West Northamptonshire’s consultation to provide a new strategic plan

Cllr JM attended a public exhibition at Daventry Town Council today where she spoke to planners about existing and proposed infrastructure (HS2 and the Oxford to Cambridge Arc). She will complete the consultation on behalf of EPC which the clerk will submit. The consultation closes on 11.10.19. If you would like more information on the new strategic plan, please visit <https://westnorthantsplan.inconsult.uk/consult.ti?> **Action: JM/CK**

113/19 To promote the opportunity to stand for election in May 2020

The chairman advised that she and the clerk had been working on a poster (circulated) to promote the elections next May, encouraging anyone interested in serving as a councillor to get in touch.

It was agreed to put a page on the website under ‘parish council’ with further information on about how the elections work and what is involved in becoming a councillor.

Cllr MB proposed to allocate £50 towards printing the posters with all councillors in favour. It was agreed to deliver the posters to all households in the parish with the next newsletter and to do a further drop later in the year.

Action: CK

114/19 To adopt the new Financial regulations

The clerk explained that due to many small changes it was easier to adopt NALC’s new financial regulations rather than amend our current ones. All councillors approved and CK will put on the village website. All policies can be viewed at <http://www.evenleypc.org.uk/parish-council/policies.html>

115/19 To nominate councillors to attend the 2019 Northants CALC Conference and AGM on Saturday 5th October 2019 at the Moulton Community Centre, Moulton, Northampton

It was resolved to nominate cllr JM to attend.

116/19 To update the Council on Evenley Cricket Club’s (ECC) request to scarifying the Green

The chairman and cllr SB have met with Kim Golding, ECC to discuss the state of the Green in general. CE agreed it is a bit weedy but advised scarifying is impracticable. She has requested a quote to treat it with herbicide and once costs are in will meet again.

Action: CE

117/19 To approve the HS2 CEF application for submission

The clerk circulated the draft application prior to the meeting. It was agreed to amend the project name and to add footpath signage and steel goal posts to the application. Councillors unanimously agreed for it to be submitted and the chairman thanked the clerk and cllr SR for all their work on the application.

Regarding the replacement of stiles with gates, chairman CE and cllr JM met with Alison O'Hare of Evenley Wood Gardens who is very agreeable to the work and will install the gate once purchased. She would also like additional signage if possible. Cllr JM has yet to contact the owners of Evenley Hall so the clerk will formally write to them asking for permission to replace the stile with a kissing gate.

Action: CK

118/19 To seek approval to relocate the community defibrillator and to provide an update on CPR training sessions

Following requests to relocate the defibrillator to a more accessible and visible point on the village hall after access issues were raised, councillors resolved to fund the relocation of the cabinet which will be placed further along on the same wall towards the end of the building. Cllr JPB agreed to contact Eric, chairman of EVHMC to make sure the committee were amenable to the work before asking the electrician for a quote.

Action: JPB

Chris Hart had a very successful stall at the village fete promoting CPR training sessions. He has booked the hall for two training sessions this month along with a session specifically for cricket club members (funded by EPC).

119/19 To receive an update on road closures/diversions

Paul Cantrell, customer correspondence executive and representatives from Highways England will be attending the next meeting on 14th October. He has asked the council to provide a list of questions we would like to discuss.

Chairman CE asked councillors to let her have any questions so that she can collate and forward to Paul.

Because it might be a lengthy discussion, councillors agreed to meet at the earlier time of 7.00 pm to go through the agenda beforehand. The clerk will invite Clive Hockley, chairman of Hinton-in-the-Hedges along to the meeting as he has experienced similar issues there.

Action: CE/CK

120/19 To organise a rota to water the plants at the entrances to the village and approval to purchase water containers

Chairman CE asked councillors whether they would be prepared to assist with the watering the planters at both entrances of the village during the drier weather, adding that proper containers would make it a lot easier. Cllr CR has containers that he will let CE have. Cllr JM and MB proposed that we should find out costs associated with an approved contractor for this role going forward.

Action: CK

121/19 Motion to replace the plastic goals with a more substantial set

Cllr MB advised that ERA has funded maintenance costs for the pair of plastic goals on the Green for the last six years, explaining that they are constantly having to purchase spare parts. He proposed to replace the plastic goals with steel goals and transfer ownership from ERA to EPC, with any further maintenance costs coming from the EPC budget. Cllr CR proposed to add the goals to the HS2 CEF application and all councillors agreed. The clerk will obtain quotes and add to the application.

Action: CK

122/19 To receive an update on ideas to commemorate/celebrate the 75th Anniversary of VE Day on 8th May 2020

It was agreed that the chairman will write to the secretary of Evenley Matters requesting funds for a community event. Ideas so far include a swing band, RAF Croughton's big band and a music festival.

Action: CE

123/19 To approve the installation of electricity on the village Green

Cllr SB is waiting to hear back from Western Power regarding costs but thinks it will be circa £2000.00. Cllr JM suggested future proofing it to include an electrical charging point but cllr JPB advised this wouldn't be practicable. Councillors unanimously approved the costs in principal. The clerk will add to the next agenda.

Action: SB

124/19 To approve a proposal to upgrade the village Green bin

Chairman CE advised that the shop bins have been relocated which has really tidied up the area. She proposed to replace the bin opposite the shop with one more in keeping, and to relocate the old bin further across the Green or onto the green triangle (footpath to the sewage works) to encourage dog walkers to dispose of their bags. All councillors agreed. The clerk will write to Northants Highways to request permission and will ask SNC to empty it.

Action: CE/CK

125/19 To accept councillors reports on the following areas:

A Allotments (CR) all plots are now tenanted. Cllr CR reported that one plot has not been attended to for approximately three years. It was therefore agreed that the clerk should write to the tenant asking if they wished to continue with the tenancy going forward as we have a waiting list.

Action: CK

B Pocket Park (CR) nothing to report.

C Street lights (SB) nothing to report.

D Village Hall (JPB) nothing to report.

E Website (MB) amendments have been made to the home page and a site map has been added (soon to be alphabetical). Amendments have also been made to the village hall page which is now split into three sections, showing clear information on bookings, management (policies, minutes etc) and the history of the hall. MB has also trained a member of EVHMC to use the booking calendar system and has since received a letter of thanks.

F Village Greens, planting and trees (CE) over the summer, CE attended a training session on common land and village greens, which she found very useful and has alerted her to various issues of access, boundaries and wayleaves. As the village Green is our biggest asset, we are trying to find out more about it and in turn will be able to offer better protection.

The bench opposite the village hall has been deemed beyond repair. CE proposed that we either remove it or replace it with a hard wood bench from Linnels at the cost of £200.00. Councillors agreed to remove it and replace at a later date if requested. The bench by the bin (near to the pub) needs to be treated and we are waiting on a price.

CE requested to purchase bulbs up to the value of £60.00. Councillors unanimously approved.

Action: CE/CK

G Newsletter (CE) will be issued this month. Please let CE have any news to be included ASAP.

H Hs2 & Highways (SB & CE) The next HS2 liaison meeting will take place on Friday 4th October. Chairman CE and Brian Sinclair have confirmed they will be attending. SB sent in a report advising that a works order has been raised regarding the worn out 'slow' markings at the top of Broad Lane which should be actioned by the end of October. Anyone can report or view a highways issue using fix my street by clicking on the following link:

<https://fixmystreet.northamptonshire.gov.uk/>

I Local Government Reorganisation (JM) SNC grants have been given a further year before they expire.

J St. George's Church nothing to report.

126/19 Correspondence received

- BTC invitation to their Remembrance Service – CE, JPB and SR will be attending.
- Village shop update – the clerk will circulate via the village email system to parishioners.
- Chris Graylings response to the Rt Hon Andrea Leadsom MP's letter regarding the construction of HS2 – noted.
- Letter from Northants Highways regarding the proposed chicane on Broad Lane – noted.
- North Oxon & South Northants Citizens Advice update – the clerk will circulate to parishioners.
- Police response and other correspondence regarding a tank from Tanks-a-Lot in Helmdon.
- BTC invitation to a signage/lighting course – the clerk will ask for further information.
- Notification of a successful grant application to fund a new vehicle activated sign (VAS) on Bicester Hill and a solar charging panel for the current VAS on Broad Lane from NSRA Road Safety Community Fund.

127/19 Councillor questions

The clerk circulated parking notices as discussed at the last meeting (item 103/19). She will print more when needed. The chairman advised councillors that due to a change in cllr SB's personal circumstances, he is unable to attend any meetings held on Mondays for the next few months. As he brings so much to the meetings, CE proposed to look at changing the day of the November meeting so that he is able to attend. The clerk will check with the hall bookings secretary. Cllr MB suggested that we might be able to use Facetime as another option.

Action: CK

128/19 Public Participation session (Members of the public are invited to address the council through the chairman)

A resident asked if a second defibrillator could be added to the HS2 CEF application. The clerk explained that it didn't meet the strict criteria.

129/19 Close

The meeting closed at 9.40 pm.

The minutes of a council meeting are a public record of who attended and the decisions that were made.

The next meeting will be held on Monday 14th October at the earlier time of **7.00 pm**.