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Minutes of the meeting of the Parish Council held at Evenley Village Hall, on Monday 2nd October 2017 at 7:30pm

Present: Mike Baul (MB), Cathy Ellis (CE), Jean Morgan (JM), Jeff Peyton-Bruhl (JPB) & Cathy Knott (CK) Clerk

84/17 Apologies and welcome

Apologies were received from Spencer Burnham (SB) and Nic Hamblin (NH)
Chair CE welcomed everyone to the meeting.

85/17 To receive and approve for signature the minutes of the meeting of the parish council held on 18th September. The minutes were approved and signed.

86/17 To note any matters arising from the minutes not included on this agenda for report only

The clerk reported that all actions are either being dealt with or have been dealt with.

87/17 To receive declarations of interest related to business on the agenda

None received.

88/17 Finance

- a. Financial statement
- b. Payments received
- c. Approval of invoices for payment

Account	Balances as at 25.09.17
Community	£14,706.35
Business Saver	£15,579.87
National Savings	£ 5,718.44
TOTAL	£36,004.66

RECEIPTS since 18.09.2017		
21.09.17	Precept (second half)	9,918.00
INVOICES FOR PAYMENT		
02.10.17	C. Knott (Sep salary incl. overtime)	609.50
02.10.17	C. Knott expenses	57.65
02.10.17	Barbara Osborne Business Services (PAYE Advisor)	80.00
02.10.17	Evenley Village Hall	30.50
02.10.17	Cathy Ellis (paint for benches)	18.84

d. Annual audit; to approve the end of year accounts and to note the external auditors report

The Clerk reported that the Annual Return had been received back from BDO with one area of concern around internal controls, which has now been rectified. She has posted the completed Annual Return and the notice of conclusion on the website as required by the Transparency Code.

e. To approve a further transparency fund application

It was resolved to apply for a further £470.00 towards staffing costs and training.

A question was asked about site accessibility for partially sighted visitors. Cllr MB advised that he would add text to a box on the homepage advising that information is available in larger font if required.

Action: MB

89/17 To receive updates and recommendations from planning representatives

Cllr JPB provided a summary of the planning applications outstanding.

90/17 To receive updated register of interests

Councillors present confirmed their information was correct and the clerk amended the date.

91/17 To approve and adopt the memorial bench policy

The clerk circulated a draft policy and a discussion followed. Amendments were agreed which will be circulated to councillors for adoption at the next meeting.

Action: CK

92/17 To further discuss the arrangements to organise an annual meeting to decide on the benefits of a unified goal with interested groups in the community

It was resolved that the Annual Parish Meeting was the best setting for this with a potential change in format; concentrating on what groups/organisations are planning in the coming year rather than what has been achieved in the past year. Chair CE and vice-chair JPB will approach individuals to discuss the changes and what benefits will accrue.

Action: JPB/CE

93/17 To confirm flag flying dates

New dates for flying the Union flag were agreed and it was resolved to leave the Evenley flag flying all year. Until a new flag warden has come forward, all councillors will share the responsibility. The clerk will establish if we have a spare Evenley flag and the cost of acquiring a second one.

94/17 To receive an update on the pre-submission draft Local Plan part 2 consultation briefing session

Chair CE and Cllr JPB attended the briefing session. The clerk will circulate the briefing notes and put them on the website. Evenley Parish Council has been asked to respond to the consultation by 10th November and individuals can also make their own comments (details on the website).

SUSPENSION OF STANDING ORDERS

Resident raised concerns over the confines and the new LOAN (Locally Objectively Assessed Need) policy.

STANDING ORDERS REINSTATED

It was agreed to form a working party which will meet on Friday 6th October, to discuss a draft response. Key items to look at in further detail are:

- Spatial strategy for South Northamptonshire
- General housing policies
- Rural areas
- Natural environment
- Assessment need

An extraordinary meeting will be called on 23rd October to publish the draft response which will be agreed at the next ordinary meeting on 6th November.

95/17 To receive an RAF Base update

Chair CE has recently attended RAF Croughton's Civic Open Day. She raised the issue of poor mobile signal in Evenley and wondered because of the future increase in personnel at the base we might between us, be able to apply more pressure to the mobile phone providers to improve the service in our area.

96/17 Councillor reports:

a. Allotments

The clerk reported that she could not find any reason why the parish council could not plant fruit trees on the empty plots. However, it was agreed to promote the plots for a further six months to villages surrounding Evenley. Cllr JM proposed that we ask Mike Dempsey for a cost to tidy up the empty plots and all agreed.

JPB raised the suggestion that if all the allotment space isn't needed, then potentially, some of it could be sold for suitable development to raise funds for other PC projects.

ACTION: CE

b. Pocket Park (NH)

The clerk advised that a date hasn't yet been set for the AGM but the meeting will take place half an hour before the spring tidy up during February/March time.

c. Street Lighting (SB)

The clerk reported that Cllr SB has been in close contact with our contractors Aylesbury Mains. He is awaiting information and quotes on which lights should be replaced first. We can then submit our application for funding. Two lights have been reported as faulty in Lawyers Close and Rudgeway. JPB suggested that the grant money already in hand could be used to put the first new street lamps in Rudgeway and Lawyers close to replace the faulty ones.

d. Village Hall (JPB)

Nothing to report at this time.

e. Website (MB)

Nothing to report at this time.

f. Village Green and trees (CE)

Chair CE will arrange for a cut. Additional bulbs have been ordered.

g. Newsletter (CE)

Chair CE advised that the Autumn addition was in process.

97/17 Correspondence received

The clerk has written to speed-watch volunteers. Three do not wish to carry on so it was agreed to promote for more volunteers through the newsletter and to advertise the co-ordinator role again.

Northamptonshire Police have issued a video on changes to the way they work. This can be found on the village website at <http://www.evenleypc.org.uk/county/police.html> along with a link to their Facebook page.

Notice of approval has been granted for a small cottage hospital in Brackley which will include x-ray services and a pharmacy. Funds will be needed for this project. Chair CE advised that we should think of this when looking at future funding options.

98/17 Councillor questions

None received.

99/17 Public Participation session (Members of the public are invited to address the council through the chairman)

No concerns were raised.

100/17 Close

The meeting closed at 9.15 pm

Evenley Parish Council emphasises its commitment to condemn any form of racism, intolerance, bigotry, bullying or xenophobia.

Should you experience any hate crime please call 101 and report it to the Police.

The minutes of a council meeting are a public record of who attended and the decisions that were made.