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Minutes of the extra-ordinary virtual meeting of Evenley Parish Council held via Zoom on Monday 27th April 2020 at 3.20 pm (after the annual parish meeting)

Present: cllr Spencer Burnham (SB), chairman Cathy Ellis (CE), cllr Jean Morgan (JM), vice chairman Jeff Peyton-Bruhl (JPB), cllr Sue Rickets (SR) until 3.30 pm, Cathy Knott (CK) clerk and four members of the public

50/20 Apologies and welcome

Apologies were accepted from cllr Mike Baul (MB) and cllr Charles Reader (CR). The chairman welcomed everyone, thanking them for attending this virtual meeting.

51/20 To receive and approve for signature the minutes of the meeting of the parish council held on 16th March 2020. The minutes were approved and virtually signed.

52/20 To note any matters arising from the minutes not included on this agenda for report only

30/20F – costings for feeding the Green will be £120 + VAT. Cllr SB advised that because of the COVID-19 crisis we need to have a meeting with the cricket club to ascertain when this should be actioned as it will make the grass grow more quickly. It was agreed for SB and CE to set up a virtual meeting with cricket club members to discuss this and how costs will be shared regarding the maintenance of the Green this year. **Action: CE/SB**

43/20 – to confirm the amount Evenley Matters (EM) will be contributing towards final costs to provide electricity on the Green; chairman CE advised that so far, EPC has carried the whole costs, now amounting to £2,885.00 and we still need to pay for an electrician to connect it all. Cllr JM suggested as EM secretary, EM should keep money in its account in case the fete doesn't go ahead this year. The clerk will go back through the minutes to see what was agreed. **Action: CK**

45/20B & 47/20 - Mrs Whitely has been in communications with Anglian Water regarding the drainage issue on Bicester Hill. They have advised they are unable to resolve this issue as when they completed the connection in November 2019, there was water constantly coming through into the excavation making it a pre-existing issue not caused by their works. It was noted that because there has only been an issue since work started to widen the access and raise the level of the access at the Piggeries, the clerk should go back to Mrs Whitely to ask what action is going to be taken to rectify the matter. Mrs Whitely has also spoken with cllr JM and has explained what activity is occurring onsite, assuring her it will remain a purely agricultural site. Mrs Whitely said she'd welcome a meeting and will be writing to the council soon in order that we can understand her intentions going forward.

Action: CK

45/20F – costings for 'no parking' signage – CE will chase. **Action: CE**

46/20 – the clerk has not received a response from the Police as yet regarding concerns over the dangerous driver.

53/20 To receive declarations of interest related to business on the agenda

None received.

54/20 Finance:

- Financial statement
- To note payments received
- To consider invoices to be paid

Account	£
Community	6,923.45
Business Saver	20,730.02
National Savings	5,833.36
TOTAL	33,486.83

Receipts since the last meeting	£	
Allotment rents for plots 2, 2A, 3 & 7	122.49	
Bagforce (newsletter advertising)	60.00	

HS2 claim 4	1,012.00	
VAT refund	4,852.53	
Invoices/payments made since the last meeting		
C. Knott (March salary)	520.00	0
C. Knott (March expenses)	25.96	0
Gloss Decorating Ltd (HS2 funds)	1,012.05	0
ICO (data protection annual fee) direct debit	35.00	0
PWLB (loan repayment)	1,750.05	0
SSE electric (direct debit)	96.29	4.81
Invoices approved		VAT £
C. Knott (April salary)	546.00	0
C. Knott (April expenses)	48.44	2.40
Barbara Osbourne (PAYE service)	64.50	0
Evenley Village Hall (March hire)	34.00	0
SLCC (membership fee)	80.50	0
NCALC (subscription fees, audit fee, data protection officer fee)	543.51	0
Cllr JBP (electricity cupboard expenses)	41.30	0
Media Tribe (annual hosting fee for website)	138.00	0
WAVE (allotment water)	3.94	0

55/20 To receive updates and recommendations from planning representatives

S/2020/0027/FUL	Conversion of barn to a dwelling Location: The Old Barn, Church Lane, Evenley	EPC: No objection with comments SNC: APPROVED
S/2020/0303/FUL	change of use from agricultural land to a dog training area, increase height of fence to 1.52 m and hard standing area for vehicle parking. Location: land north of Cottesford Road, Evenley (off A421 opposite Bowling Green Cottage)	EPC: No objection SNC: consults dispatched
S/2020/0431/FUL	Single Dwelling Land East Of Windrush 23 Church Lane Evenley	EPC: objection SNC: consults dispatched
S/2019/2469/FUL	Detached dwelling and Associated Works. Amendment details. Location: Willowbourne 5 Bicester Hill	EPC: no objection SNC: more information requested
S/2020/0462/FUL	Variation of condition 2 (plans) S/2019/0895/FUL (Refurbishment of an existing building to create a new reception and office building) to alter elevational treatments. Location: Reynard Investments Ltd, Unit 6 Reynard Park, Brackley	EPC: no objection SNC: consults dispatched

56/20 To update councillors on Covid-19 support to Evenley parishioners

Volunteers

On 20th March - Carrie O'Regan organised a leaflet to go out with the church newsletter in order to make sure everyone who needs support in Evenley receives it. A network of volunteers (led by Carrie and Karen Walker) has been set up to help people who are unable to get out and a number of volunteers have offered their support – thank you to all.

Forge Coffee

Is providing a great service to the village by converting the site into a temporary food collection hub for orders with their suppliers. You can place an order at info@forgecoffee.co.uk for milk from Appletree Dairy in Chipping Warden, bread from Geoff at the Real Artisan Bread in Westbury, Fruit and Veg boxes from Brackley market's Helen Hawkins and cheese from Fowlers of Earlswood. Orders need to be in by **9 pm every Monday** for collection on **Thursday between 10am-11am**.

Prescription service

To use this service patients should call 01280 841099 to arrange. Deliveries will be made on a specified day to Ian Mackway once a week and he will distribute in the village.

Cllr JPB advised that if anyone needs a prescription at short notice, he is able to offer additional services to Ian.

Village emails & Facebook

The clerk is sending out regular community emails giving the latest information and links for support.

Food parcels for the vulnerable (from SOFEA Community Larder based in MK, organised by Brackley Town Council) went out to the most vulnerable during the first couple of weeks of the crisis but it became apparent that they weren't really needed as villagers are being well supported.

Northamptonshire County Council

has a hub dedicated to coronavirus updates including how to request support, health advice and guidance, changes to services and volunteer information:

<https://www.northamptonshire.gov.uk/coronavirus-updates/Pages/default.aspx>

#NorthantsTogether campaign

This was launched on 2nd April to help share local information and advice about COVID-19.

The organisations involved in the campaign include health services, local councils, the police, the fire and rescue service, as well as care providers, community groups, voluntary and charitable organisations and education providers.

Cllr SB advised he has been carrying out a 'butchers run' once a week. If you would like to take advantage of this, please either call Spencer on 01280 843973/ 07796 266356 or Steve at Smith & Clay Butchers to give your order (by Monday evening at the latest) and Spencer will drop round to you on a Thursday.

If you feel you need support during this time, please contact the clerk in the first instance clerk@evenleypc.org.uk

Thank you so much to everyone who is offering support to neighbours during this challenging time. Just a friendly word is all it takes some days to make a difference.

57/20 To approve the final design of the village sign (using HS2 funds)

Chairman CE circulated the finished design including two removable blank signs, suitable for use as village event notification boards, which can be hung from beneath the main sign (these would add an additional cost of £290 + VAT for the pair). CE will source a price locally for an oak post.

Action: CE

Councillors approved the design and the two removable blank signs although cllr JM asked for the Red Lion chimney sizes to be looked at.

58/20 To accept councillors reports on the following areas:

- A Allotments (CR)** all plots are tenanted and we now have a waiting list. Nearly all rents have been received.
- B Pocket Park (CR)** Nothing to report.
- C Street lights (SB)** Nothing to report.
- D Village Hall (JPB)** currently closed due to COVID-19. The skylight is due to be installed soon. Cllr JM asked if we have been asked to pay rent whilst the hall is closed. The clerk advised that we haven't been asked but JM thought we should volunteer to pay anyway. Chairman CE and cllr JPB advised that because they weren't incurring any costs currently, we should wait and see how long lockdown goes on for before making any decisions.
- E Website (MB)** Nothing to report.
- F Village Greens, planting and trees (CE/SB)** the clerk has chased SNC regarding the emptying of the new litter bin. Please also note matters arising: 52/20 / 30/20F.
Regarding the new electricity box, cllr JPB advised that Dave Allen (electrician) has been furloughed so isn't able to carry out the connection at the moment. It was agreed that he should ask for a quote from an alternative supplier.
Action: JPB
- G Newsletter (CE)** It was agreed to wait until later this year before we publish another newsletter.
- H Hs2 & Highways (SB & CE)** signs are at the entrances to village advising of 'no HS2 construction traffic'.
Post meeting note – the chicane will be installed on 11th May.
- I Local Government Reorganisation (JM)** please see Rebecca Breese's annual parish meeting report at <http://www.evenleypc.org.uk/parish-council/parish-meeting.html>
- J St. George's Church** currently closed due to COVID-19. Please see their report for the annual parish meeting.

59/20 Correspondence received

- Interim arrangements for North and West Northamptonshire shadow councils agreed by Government
- South Northamptonshire Local Plan -Part 2 - Further Modifications Consultation responses
- Covid-19 information and updates

60/20 Councillor questions

None received.

61/20 Public Participation session (Members of the public are invited to address the council through the chairman)

None received.

62/20 Close

The meeting closed at 4.08 pm.

The minutes of a council meeting are a public record of who attended and the decisions that were made.

The next virtual meeting will be the Annual Meeting of the Parish Council on Monday 18th May at 7.30 pm. If you would like an invitation to join the meeting, please contact the clerk on

clerk@evenleypc.org.uk

Signed: Cathy Ellis

Dated: 18.05.2020