

## Minutes of the of meeting of the parish council held at Evenley Village Hall, on Monday 17<sup>th</sup> February at 7:30pm

Present: cllr Spencer Burnham (SB), chairman Cathy Ellis (CE), vice chairman Jeff Peyton-Bruhl (JPB), cllr Charles Reader (CR), cllr Sue Ricketts (SR), Cathy Knott (CK) clerk and three members of the public.

### 18/20 Apologies and welcome

Apologies accepted from cllr Mike Baul (MB) and cllr Jean Morgan (JM). The chairman welcomed everyone, thanking them for attending.

### 19/20 To receive and approve for signature the minutes of the meeting of the parish council held on 20<sup>th</sup> January 2020. The minutes were approved and signed.

### 20/20 To note any matters from the minutes not included on this agenda for report only

158/19 - It was agreed that cllr's SB and CR will remove the old bin and install the new bin on the green and relocate the old bin on the green triangle near to the green. They will also attach the 'no parking' sign to the new electricity box.

160/19 – Cllr SB confirmed the tables and benches on the green will be moved back to their correct locations this week.

15/20 - a response has been received from Highways England and an order has been raised to clear the junction of Charlton Road of debris and old signs. The two missing streetlights will be prioritized with their lighting team.

15/20 – the request for a grit bin to be located on layby on Charlton Road was discussed and it was agreed not to take it further at the present time. Cllr MB has put together a grit bin scoring system (using the base analysis that Northamptonshire County Council use) which suggests two grit bins EPC own have low scores. It was therefore resolved to look into this further before next winter.

09/20 – the new flag has arrived. The clerk agreed to keep it for now.

12/20 – it was agreed to change the date of the spring clean to Saturday 21<sup>st</sup> March. A notice has gone out in the Spring newsletter and the clerk will circulate details to parishioners.

All other matters are either on the agenda or being dealt with.

**Action: CK**

### 21/20 To receive declarations of interest related to business on the agenda

None received.

### 22/20 Finance

- a. Financial statement
- b. Payments received
- c. Approval of invoices for payment – Chairman CE thanked Dave Allen for his efforts in relocating the defibrillator.
- d. To receive an update from the internal controls' councillor

Account	£
Community	7,426.10
Business Saver	20,516.21
National Savings	5,833.36
<b>TOTAL</b>	<b>33,775.67</b>

Receipts since the last meeting	£	
interest from NS&I account	46.30	
Invoices paid since the last meeting (approved out of council)		VAT
S V Goddard (Sasparilla's deposit for VE DAY)	162.50	0
Northamptonshire Village Awards fee	30.00	0
Invoices submitted for approval		
C. Knott (Jan salary)	520.00	0

C. Knott (Dec/Jan expenses)	55.60	7.52
Evenley Village Hall (hire)	34.00	0
SSE Southern Electric (streetlights direct debit)	70.44	3.51
D J Allen (relocation of defibrillator)	150.00	30.00

#### **d. To receive an update from the internal controls' councillor**

CLlr MB has confirmed via email that he has checked the following information:

Bank balances; as stated in the minutes.

Cash book entries agree with the items noted in the minutes for financial year to

The forecast planned spend remains within our precept budget limits.

#### **23/20 To receive updates and recommendations from planning representatives**

CLlr JBP gave an update on the following applications:

S/2019/2076/FUL	Proposed single storey rear/side extensions, part two storey side extension, internal and roof alterations, and detached double garage and store. Location: College Farmhouse, Boughton Terrace, Evenley	EPC: No objection with comments <b>SNC: APPROVED</b>
S/2019/2313/FUL	Rooflights and solar panels to roof. Insertion of two gable windows and the replacement of a first-floor window with a larger window. Location: Lady Place 1 Broad Lane Evenley	EPC: No objection with comments <b>SNC: APPROVED</b>
S/2019/2469/FUL	Detached dwelling and Associated Works Location Willowbourne 5 Bicester Hill Evenley NN13 5SD	EPC: No objection SNC: site visit complete
S/2019/2502/ADV	Four identical, non-illuminated signs Location: Roundabout At Oxford Road Brackley	EPC: No objection SNC: site visit complete
S/2020/0027/FUL	Conversion of barn to a dwelling Location: The Old Barn, Church Lane, Evenley	EPC: No objection with comments SNC: consults dispatched
S/2020/0062/FUL	Dining Room-replace French double doors and 2 side windows with a set of bifold doors and a new brick faced lintel. Kitchen and Lounge - replace existing double doors with similar doors within same openings. Location: 3 Spencer Close Evenley	EPC: No objection SNC: site visit complete

#### **24/20 To provide updates to the strategic plan 2019 – 2021**

The clerk circulated updates from over the last year which were all agreed. CLlr JPB proposed that a simpler version should be drafted after the May elections with a summary of what has been achieved in recent years. Councillors unanimously agreed.

#### **25/20 To provide information about parish council elections in May**

The clerk advised that parish council elections will take place on 7<sup>th</sup> May, alongside the Police, Fire and Crime Commissioner elections and the Shadow Unitary elections.

In Northamptonshire, the notice of the election will be published on 27<sup>th</sup> March when the period for nominations commences. The deadline for nominations will be 4 pm on 8<sup>th</sup> April when applications must be handed in at The Forum in Towcester.

Nomination forms and more information is available at <https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-england>

If more than seven people are nominated there will be an election, otherwise it's business as usual and councillors (who have been nominated) will automatically become elected members.

If you would like to do something positive for your community and are interested in joining this very active parish council, more information can be found on the village website or from the clerk ([clerk@evenleypc.org.uk](mailto:clerk@evenleypc.org.uk)):

<http://www.evenleypc.org.uk/parish-council/elections.html>

#### **26/20 To discuss arrangements for the annual parish meeting in April**

It was agreed to take a different approach this year. The clerk will ask for written reports that she will put together in a booklet to circulate on the night and we will invite five or six select people/organisations to come and give an informal report. Refreshments will be available.

### **27/20 VE Day planning update**

Chairman CE and vice-chairman JPB have taken the lead on VE Day arrangements and held a meeting on 5<sup>th</sup> February to discuss ideas with representatives from other groups in the village. The focus of the event will be a picnic, period music, fashion and fun. The spring newsletter provides information on the front page and an invitation will be circulated. The money raised from the event will be donated to the Brackley Community Hospital Trust.

### **28/20 To provide an update from our meeting (last October) with Highways England**

Notes have been received from the meeting held with representatives from Highways England on 14<sup>th</sup> October last year which were circulated. Questions that we raised have been responded to but Chairman CE advised that she was very disappointed with their answers which are quite different and full of excuses from the answers they gave at the meeting which we thought was quite constructive at the time. CE has written to them.

### **29/20 To report back on the Little Brook Ward Meeting held on 27<sup>th</sup> January**

Chairman CE reported that it was a very informative meeting and Rebecca Breese gave an interesting report. The draft minutes can be found on the village website at: <http://www.evenleypc.org.uk/parish-council/minutes.html>

### **30/20 To accept councillors reports on the following areas:**

- A Allotments (CR)** the unattended half plot has been let to existing tenants and two vacated plots have been re-let to another existing tenant.
- B Pocket Park (CR)** the spring clean will take place this Saturday 22<sup>nd</sup> February at 9.30 am (weather Permitting), followed by the AGM (details on the website: <http://www.evenleypc.org.uk/home.html>). Cllr CR advised of a possible flooding issue at the bottom of the park.
- C Street lights (SB)** two faulty streetlights have been reported in Lawyers Close and Bicester Hill.
- D Village Hall (JPB)** the meeting room has a new floor.
- E Website (MB)** elections information is available on the website at: <http://www.evenleypc.org.uk/parish-council/elections.html>
- F Village Greens, planting and trees (CE/SB)** SB has requested a programme (including costs) for composting the green. Regarding the humps, due to the weather and timescales, it was agreed to wait until the end of the cricket season (and the fete) when the grass will be of a better quality and will have all autumn to recover from the removal of the humps ready for next season. **Action: SB**
- G Newsletter (CE)** the Spring issue has been published and will be delivered this week.
- H Hs2 & Highways (SB & CE)** chairman CE and Brian Sinclair will be attending the HS2/Fusion meeting for parish councils tomorrow evening. Northants Highways have agreed to our request to provide 'unsuitable for HGV' signs at the top end of Broad Lane and 'narrow road' signs will be installed on Bicester Hill junction. Chairman CE will contact Paul Cantrell (Highways England) to discuss whether signs can now also be placed on the A43 so that HGV drivers have as much notice as possible. **Action: CE**
- I Local Government Reorganisation (JM)** JM supplied a notice to advise that parliament has passed legislation to replace Northamptonshire's eight existing councils with two new unitary authorities on 1<sup>st</sup> April next year. Two new shadow councils will lead the work to create the two new authorities and elections will take place countywide on 7<sup>th</sup> May where residents will be able to vote for the councillors that sit on the new North and West shadow councils.
- J St. George's Church** nothing to report.

### **31/20 Correspondence received**

- Thank you letter from Brackley Community Hospital 2020 Trust regarding our donation from pantomime monies.
- South Northants Community minibus flyer – the SNC minibus is a local transport solution for not-for-profit groups, schools and councils across South Northants. If you would like more information, please contact the clerk.
- Post Office re-opening notice – details on the village website: <http://www.evenleypc.org.uk/home.html>
- Pocket Park Spring tidy up on 22<sup>nd</sup> February at 9.30 am: details at: <http://www.evenleypc.org.uk/home.html>
- Invitation to BTC's Civic Service on 15<sup>th</sup> March. Unfortunately, no-one is available to attend from Evenley.

### **32/20 Councillor questions**

- Cllr SR is organising a summer picnic ball on 11<sup>th</sup> July (TBC) to raise funds for the Brackley Community Hospital Trust. Invitations to follow once the date has been confirmed.
- Cllr SR is leading on the summer fete this year and is the process of organising a meeting for volunteers.
- Cllr CR is hoping that the farm shop (selling dairy produce) at Barnowl Jerseys will be open in time for Easter.

**33/20 Public Participation session (Members of the public are invited to address the council through the chairman)**

A parishioner offered to help finish the goals now the replacement parts have arrived and cllr JPB offered to help too. Thank you to those who helped with the first fix.

**34/20 Close**

The meeting closed at 9.20 pm.

**The minutes of a council meeting are a public record of who attended and the decisions that were made.**

***The next meeting will be held on Monday 16<sup>th</sup> March 2020, 7.30 pm at Evenley Village Hall***

***APPROVED***