

EVENLEY VILLAGE HALL - HIRE AGREEMENT

1.1 Date(s) required:

Hours required From.....To.....(Including prep. and clearing up time)

1.2 Evenley Village Hall authorised representative.....

Address.....

.....Tel No.....

1.3 Hirer.....

Address.....

.....email:.....Tel No.....

1.4 Hire Fee: £.....

1.5 Premises: Whole of Hall / Small Meeting room only (delete as appropriate)

1.6 Purpose of Hiring.....

Evenley Village Hall has a Premises Licence authorising the following regulated entertainment and licensable activities at the following times.

The performance of plays	
The exhibition of films	
The performance of live music	Mon to Thurs 10:30 to 23:45
The playing of recorded music	
The performance of dance	Fri & Sat 10:30 to 02:00
Making music	
Dancing	Sunday 12:00 to 23:45
Entertainment similar to above	

Evenley Village Hall does NOT have a licence for the following activities:

Indoor sporting events: Boxing or wrestling entertainment: The provision of food/drink after 11pm

THE SALE OF ALCOHOL

If you intend to sell alcohol you MUST inform Tony Stevens Tel: 01280 702861 before applying for a Temporary Events Notice as the number of licensed events are restricted. It is your responsibility to obtain the Temporary Events Notice South Northants Council.

The Hirer agrees with the Village Hall to be present (by its authorised representative, if appropriate) during the hiring and to comply fully with this Hire Agreement.

2. It is hereby agreed that the Standard Conditions of Hire together with any Special Conditions of Hire contained in the Schedule shall form part of the terms of the Hiring Agreement.

3. None of the provisions of this agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed by Evenley Village Hall authorised representative.....Date.....

Signed by Hirer:.....Date.....

Insurance (Please pay particular attention to 7a & 7b in the Schedule of Standard Terms & Conditions)

It is the hirers responsibility to leave all contents in its allocated place this includes the chairs which should be left along the walls of the main hall stacked no more than four high

OCCUPANCY OF THE HALL BY THE HIRER WILL BE SEEN AS ACCEPTANCE OF THIS HIRE AGREEMENT, THE CONDITIONS OF HIRE AND THE UNDERSTANDING OF THE SCHEDULE OF STANDARD CONDITIONS OF USE.

YOUR ATTENTION IS DRAWN TO THE RISK ASSESSMENT AND HEALTH AND SAFETY POLICY WHICH IS POSTED ON THE NOTICE BOARD IN THE HALL